



MINOOKA POLICE DEPARTMENT



2015 ANNUAL REPORT

Dear Residents, Business Owners, and Visitors,

It is with great pride that I present the 2015 Village of Minooka Police Department's annual report to the Village President, Board of Trustee's and all of the citizens of Minooka.

Some agencies nationwide are being scrutinized by their communities because of allegations of police misconduct or failing to recognize and adapt to their community needs. Thus creating a perceived disconnect between Law Enforcement and their communities. Making 2015 a difficult year for Law Enforcement.

With all the negatives, the Minooka Police Department has maintained a positive approach, resulting in no formal complaints of misconduct this year. As Illinois Legislators continue to amend the Community Relations Improvement Act for enhanced transparency, this department continues to provide quality service and programs. We continue to explore options to adapt to our community needs and to maintain the strong relationships we have with the citizens of Minooka.

Furthermore, I am exceptionally proud of the men and women of this department as they continue to deliver quality police service to the citizens of Minooka as the overall crime rate continues to decline while the citizen generated calls increase, which makes the Village of Minooka one of the safest communities to live, work and raise your families.

Should you ever have any questions or concerns, please feel free to contact me. I also encourage you to visit the police department on the Village's website at www.minooka.com, and find us on Facebook!

Sincerely,

Justin Meyer
Chief of Police

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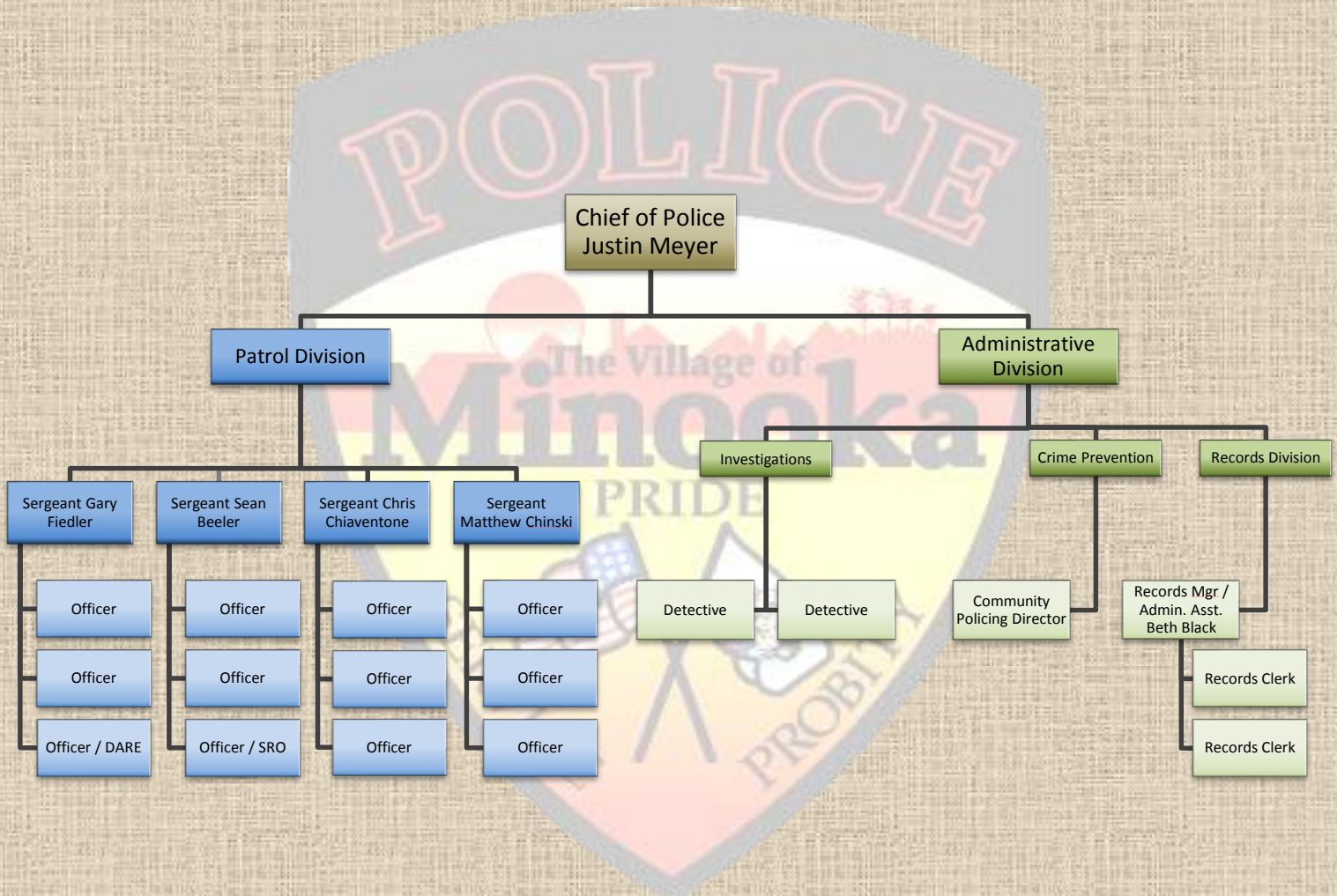
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ORGANIZATIONAL STRUCTURE AND RESPONSIBILITY

The organizational structure of this department is designed to create an efficient means to accomplish our mission and goals to provide for the best possible service to the public.

The Chief of Police is appointed by the Village President who has given up complete control of all Police Department operations and functions to the Chief of Police.

MINOOKA POLICE DEPARTMENT ORGANIZATIONAL CHART



BOARD OF POLICE COMMISSIONERS

The Board of Police Commissioners is a three-member commission appointed by the Village President and Village Board. The Commissioners responsibility is to hire all police officers and promoting police officers to the rank of police sergeant.

It was a busy year for the commissioners. The commissioners administrated testing for police entry level positions where 56 candidates made the final eligibility list and the Sergeant promotional testing. Testing for entry level is conducted every two years and three years for promotional.

The Commission other responsibility is to conduct all hearings on disciplinary matters through the rank of sergeant. In 2015, zero (0) complaints of police misconduct were reported to this agency.

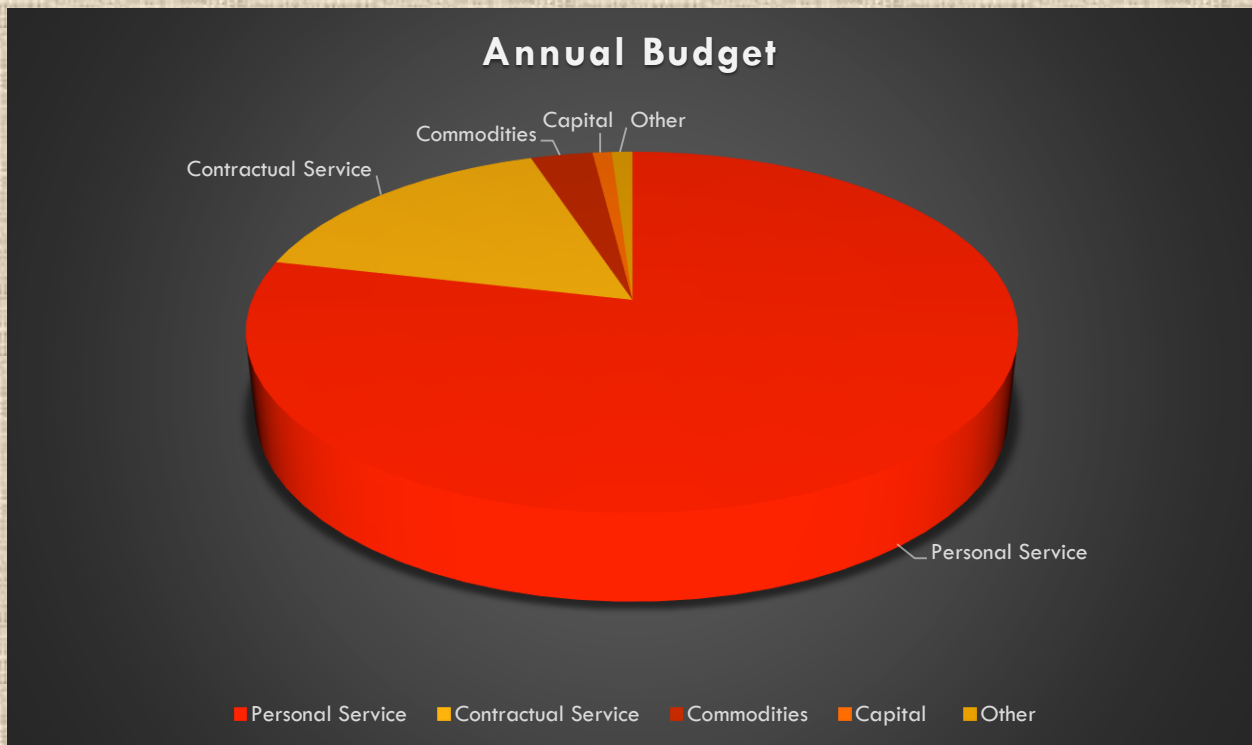


Police Commissioners
Donald Jack & Jacqueline Olin
[not pictured Greg Reigh]



OFFICE OF THE CHIEF

The role of the Chief of Police is to provide leadership, direction, and vision to the Department in the fulfillment of its overall mission. **Chief Justin Meyer** became the department's Police Chief in 2010. He is responsible for administering and managing the department's annual budget of \$2,693,800.00 and overseeing both the patrol and administrative divisions.



Personal Service	\$2,056,100.00
Contractual Service	\$427,100.00
Commodities	\$80,800.00
Capital	\$24,800.00
Other	\$26,900.00

PATROL DIVISION

Minooka encompasses approximately 9.526 square miles and serves approximately 11,000 residents. The Patrol Division is the most visible component of this department. Officers assigned to the patrol division are responsible for continually patrolling all areas within the Village of Minooka to deter criminal activity, enforce traffic violations, investigate traffic crashes and respond to all calls for service.

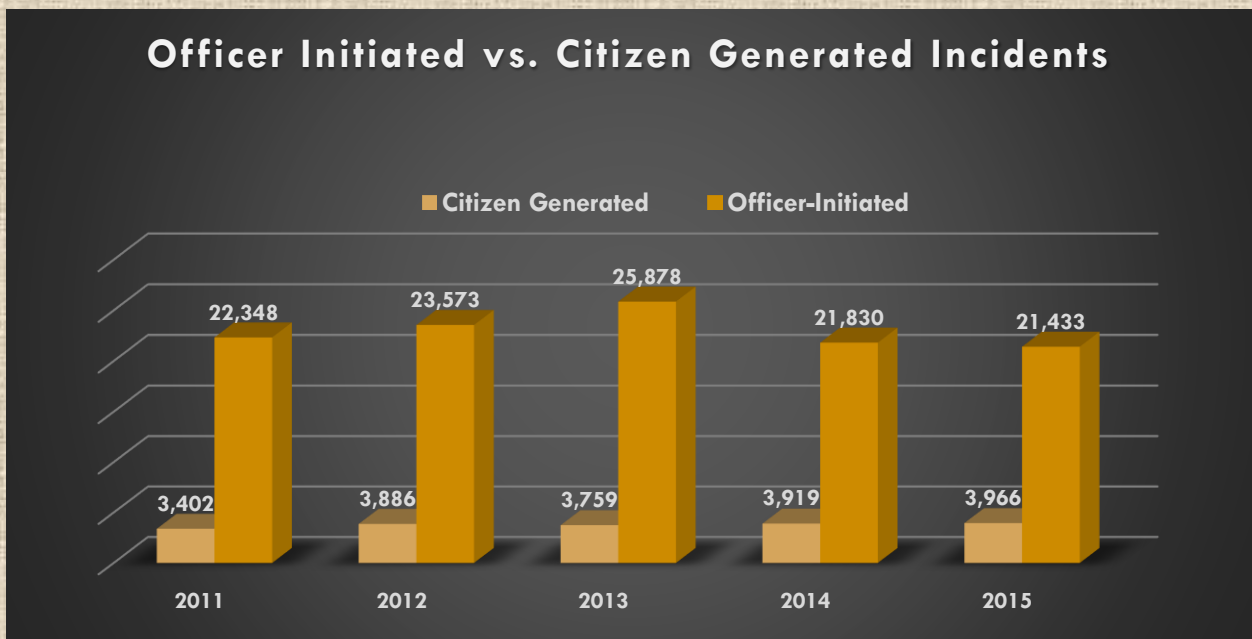
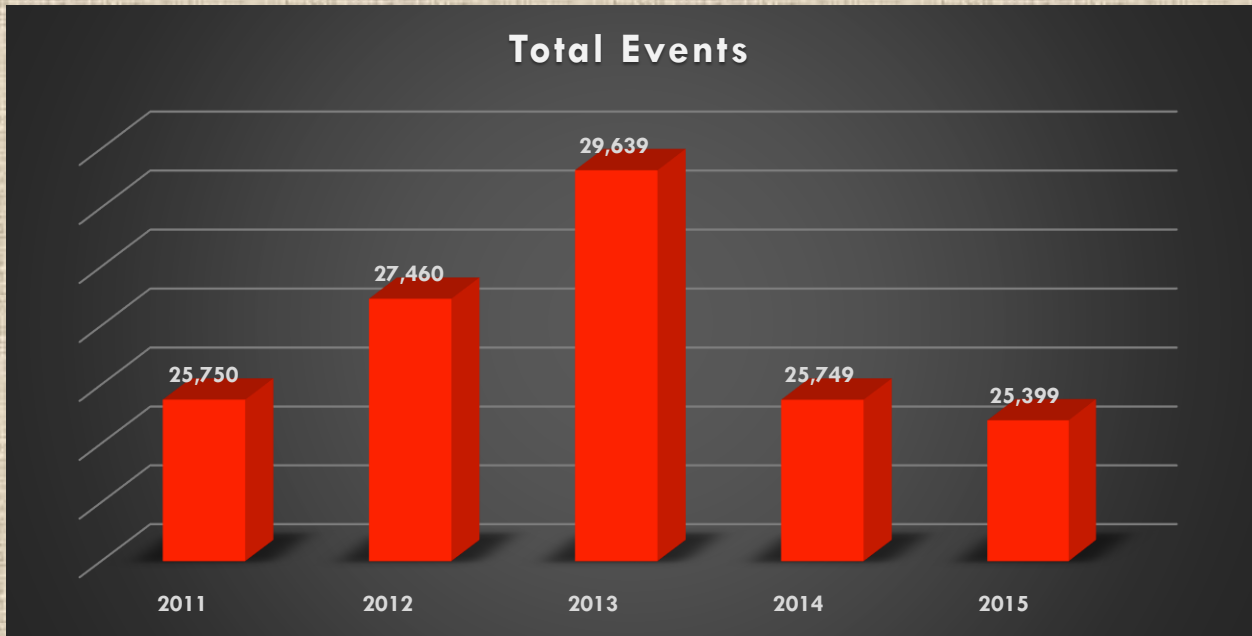
The Patrol Division consists of 12 patrolmen, 4 Sergeants and 11 vehicles in the fleet, providing continuous police service 24 hours a day, 7 days a week and 365 days a year.

The below table shows approximate maintenance costs and mileage driven by the patrol division in 2015.

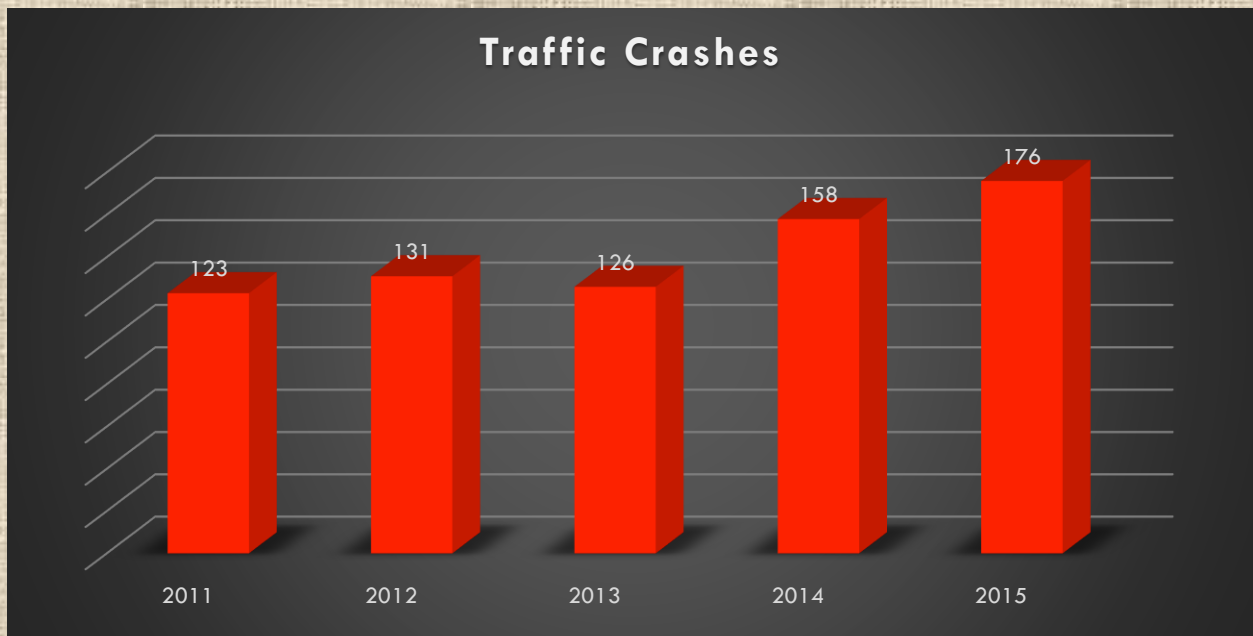
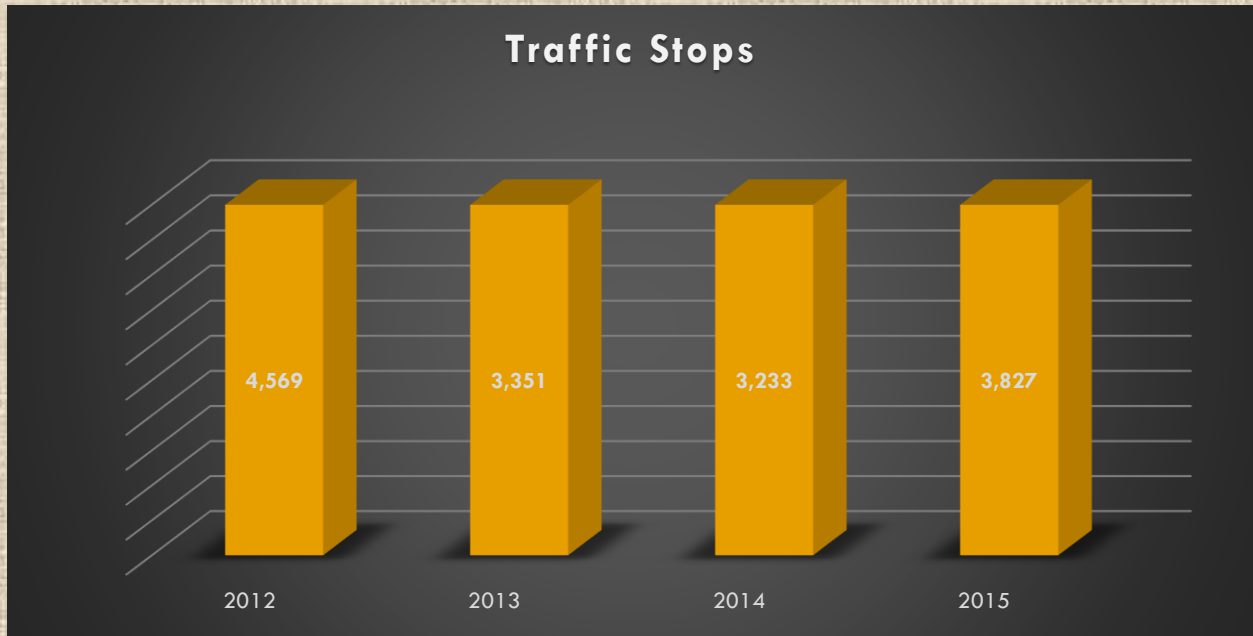
Maintenance	Miles Driven	Gallons of fuel	Avg. Miles per gal
\$12,739.07	163,582	15,654.22	10.45



The Minooka Police Department is dispatched by the Grundy County 911 Center. This past year, **25,399** total events were created, of those events, **3,966** were Citizen Generated and **21,433** were Self-Initiated.



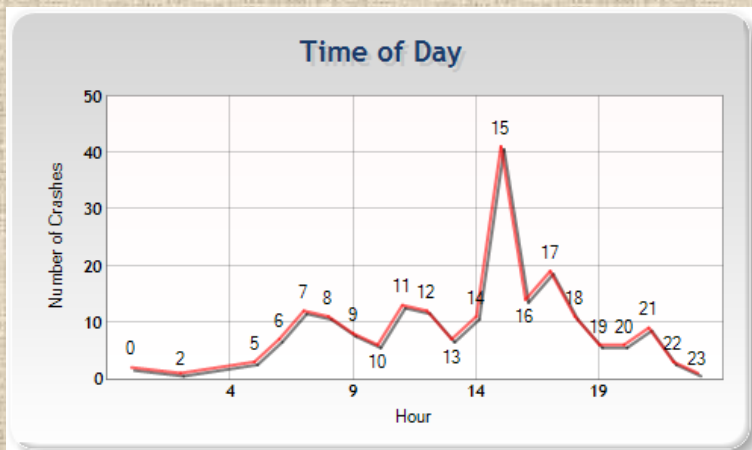
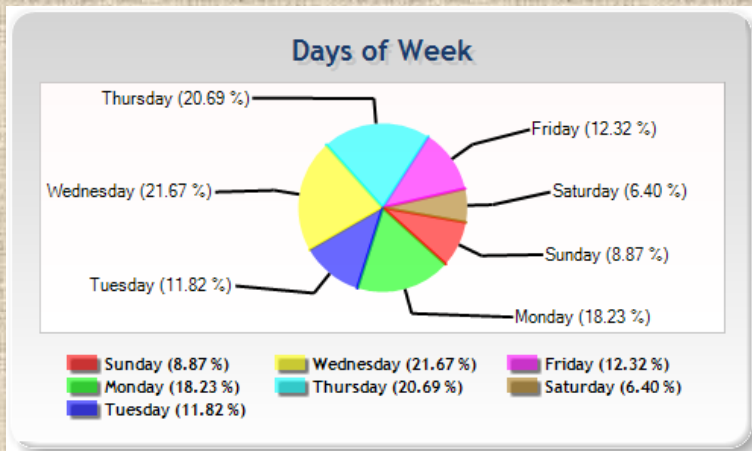
Traffic Enforcement is an important function of the patrol division. Based on traffic crash analysis, special enforcement periods and campaigns have been implemented to address certain violations. In 2016, a stronger emphasis will be on enforcement in distracted driving as the use of electronic devices while driving continues to be the number one contributing factor of traffic crashes.



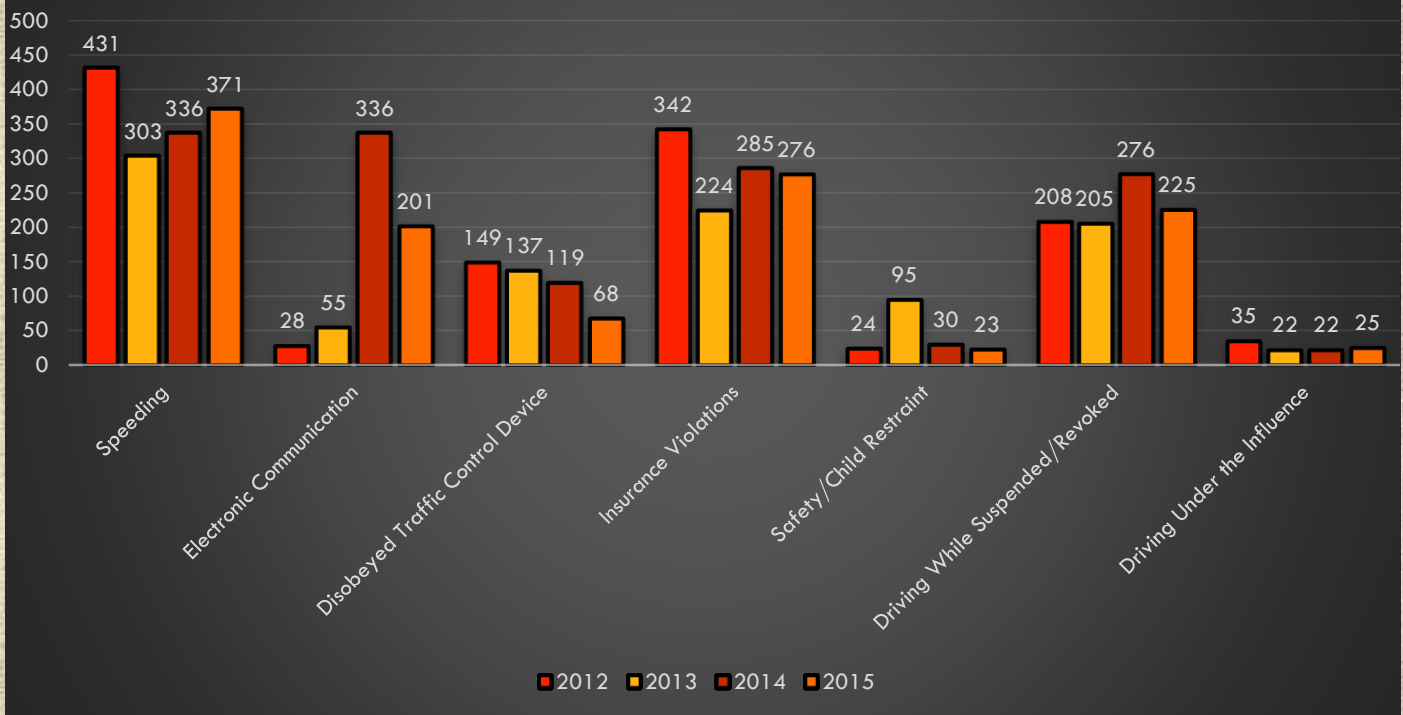
TOP 5 TRAFFIC CRASH LOCATIONS

1. Ridge Rd. at McEvilly Rd.
with 17 crashes for the year.
2. Ridge Rd. at Misty Creek Dr.
with 14 crashes for the year.
3. Ridge Rd. at Mondamin St.
with 12 crashes for the year.
4. Ridge Rd. at Twin Rail Dr.
with 10 crashes for the year.
5. Ridge Rd. at Industrial Dr.
with 7 crashes for the year.

With the increase of crashes at the intersection of Misty Creek and Ridge Road signal warning signs have been installed. In 2016 you will see a reduction in speed on Ridge Rd. from Brannick Rd. to Route 6 reduce to 40mph from 45mph.



Traffic Arrests



NOTABLE ARRESTS

2015-000339: February 5th, 2015 Officer Herzog arrested a Minooka male for Possession with the intent to deliver 30-500grams of cannabis and possession of methamphetamine on a traffic stop.

2015-000360: February 7th, 2015 Officer Briley arrested two individuals from Texas for possession of stolen property from a residence in Michigan and Vehicle stolen from the Detroit, Michigan Airport on a traffic stop.

2015-001184: May 27th, 2015 Detective Meece with the assistance of Sgt. Beeler and Officer Herzog while conducting surveillance at Lions Park arrested 2 Minooka residents and a Morris resident for Burglary from Motor Vehicle and Possession of Stolen Property.

2015-001940: August 23rd, 2015 Sgt. Chiaventone, Officer Kapinus and Officer Briley arrested a Morris resident for Burglary from Motor Vehicle after responding to call of suspicious people.

2015-001958: August 24th, 2015 Officers Stukel and Presler's preliminary investigation assisted Detective MacDonald with the arrest of 2 Minooka males for Residential Burglary.

2015-000029: With Detective Kiedra Meece's follow-up investigation, a Minooka resident was charged with Criminal Sexual Abuse.

IDOT TRAFFIC STOP DATA COLLECTION ANALYSIS

Since 2004 the Minooka Police Department has participated in the traffic stop data collection analysis of bias-based policing. The tables below compare the percentage of Caucasian to Minority drivers stopped and the reason why.

Percentage of Stops

	2015	2014	2013	2012
Caucasian	70%	70%	80.43%	83.13%
Minority	30%	30%	19.57%	16.87%

Reason for Stops

	2015		2014		2013		2012	
	White	Minority	White	Minority	White	Minority	White	Minority
Moving Violation	55.5%	55.17%	69.41%	54.13%	69.42%	64.93%	72.41%	67.06%
Equipment Violation	27.7%	28.93%	17.04%	28.64%	17.03%	19.69%	17.27%	22.44%
License/Registration	16.72%	16.08%	13.55%	17.13%	13.55%	15.38%	10.24%	10.38%
Commercial Viol.	0%	0%	0%	0%	0%	0%	.08%	.12%

CRIMINAL OFFENSES

The Uniform Crime Reporting (UCR) Program requires agencies to report the occurrence of selected offenses with eight Index Crime categories.

PART I OFFENSES

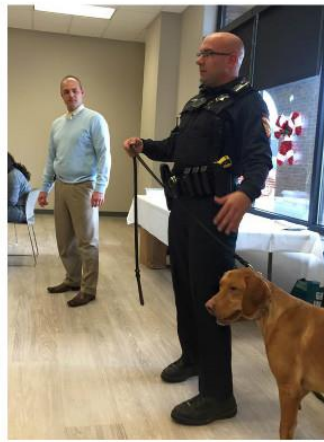
Offense	2011	2012	2013	2014	2015
Homicide	0	0	0	0	0
Robberies	2	0	1	0	0
Burglaries	12	9	11	7	11
Agg. Assault/Battery	15	19	14	5	5
Thefts	163	144	115	113	95
Arson	0	0	1	0	1
Motor Vehicle Theft	0	1	0	1	0
Forcible Rape	1	3	2	0	0
Total	193	176	144	126	112

PART II OFFENSES

Offense	2011	2012	2013	2014	2015
Simple Assaults	3	2	3	15	5
Forgery	1	1	1	2	0
Fraud	55	55	38	35	6
Vandalism	116	118	103	68	64
Sex Abuse	3	1	1	3	2
Drug Abuse Violations	75	48	39	41	60
DUI	52	33	22	22	25
Disorderly Conduct	8	10	9	5	5
Curfew	2	2	3	6	5
Total	315	270	219	177	172

K-9

Rueger, a Labrador/Coon hound mix began his career with the Minooka Police Department in April of 2014. Rueger is used solely as a drug detection canine during drug investigations or



incidents where there is suspicion of drug possession.

In June, Rueger was re-certified by the Illinois Training and Standards board in Marijuana, cocaine, methamphetamine and heroin.

Officer Juras and Rueger also has conducted several public demonstrations through the year.

TRAINING

Minooka Police Department is devoted to providing training to all personnel. Continue training lowers liabilities, improves officer safety, and develops and improves an officers skills, knowledge and abilities to perform their job effectively. This year, officers received a total of 1,772 hours of training which is lower than last year. The decrease was due to the State of Illinois Budget impasse as training funds were not being disbursed to the local mobile training units.



As we make training a daily priority and prior to the impasse, several officers are certified instructors in many different specialties who are used for our in-house training programs.

The table below shows a list of daily policy training officers conducted in 2015.

Category	Percentage of DTBs	Training Hours
Custody	3.29%	1.2
Search and Seizure	2.74%	1
Evidence	.55%	.2
Firearms and Control Devices	6.58%	2.4
Field Investigations	23.84%	8.7
Vehicle Operations	8.49%	3.1
Arrest and Detention	4.38%	1.6
Ethics	7.12%	2.6
Equipment	6.3%	2.3
Traffic	2.19%	.8
Shooting Policy	3.01%	1.1
Use of Force Policy	3.29%	1.2
Personnel	20.27%	7.4
Officer Safety	7.95%	2.9
TOTALS	100%	36.5 Hours

ADMINISTRATIVE DIVISION

The administrative division provides support for the patrol division. The division is broken down into sections such as; Investigations, Community Policing and Records.

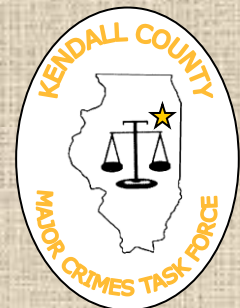
INVESTIGATIONS

Investigations section has two Detectives. The detectives conduct follow-up criminal investigations on felony and serious misdemeanor crimes reported to the Police. The below table shows original offenses, but after follow-ups the offense titles may have changed.

Offense	Quantity	Offense	Quantity
Sex Abuse	2	Domestic Troubles	3
Child Abuse/Neglect	1	Burglary	4
Harassment/Electronic Com.	1	Criminal Sexual Assault	1
Thefts of \$300 Over/Under	27	Motor Vehicle Theft	1
Retail Theft	5	Arson	1
Criminal Damage to Property	26	Fraud	6
Identity Theft	8	Burglary/Trespass to Motor vehicle	31
Motor Vehicle Theft	1	Residential Burglary	3
Failure to Register Sex Offender	1	Battery	2
Retail Theft	2	Child Pornography	1
Hit and Run	1	Other Investigative cases	23

MAJOR CRIMES TASK FORCE

Detective Kiedra Meece and Detective Ryan Macdonald are also assigned to either the Will/Grundy Major Crimes Task Force or Kendall County Major Crimes Task Force. The purpose of these two task forces is to provide the Minooka Police Department the ability to solve major crimes through resource sharing, partnership building, joint cooperative and consistent training, and the application of investigative and enforcement methodology.



COMMUNITY RELATIONS

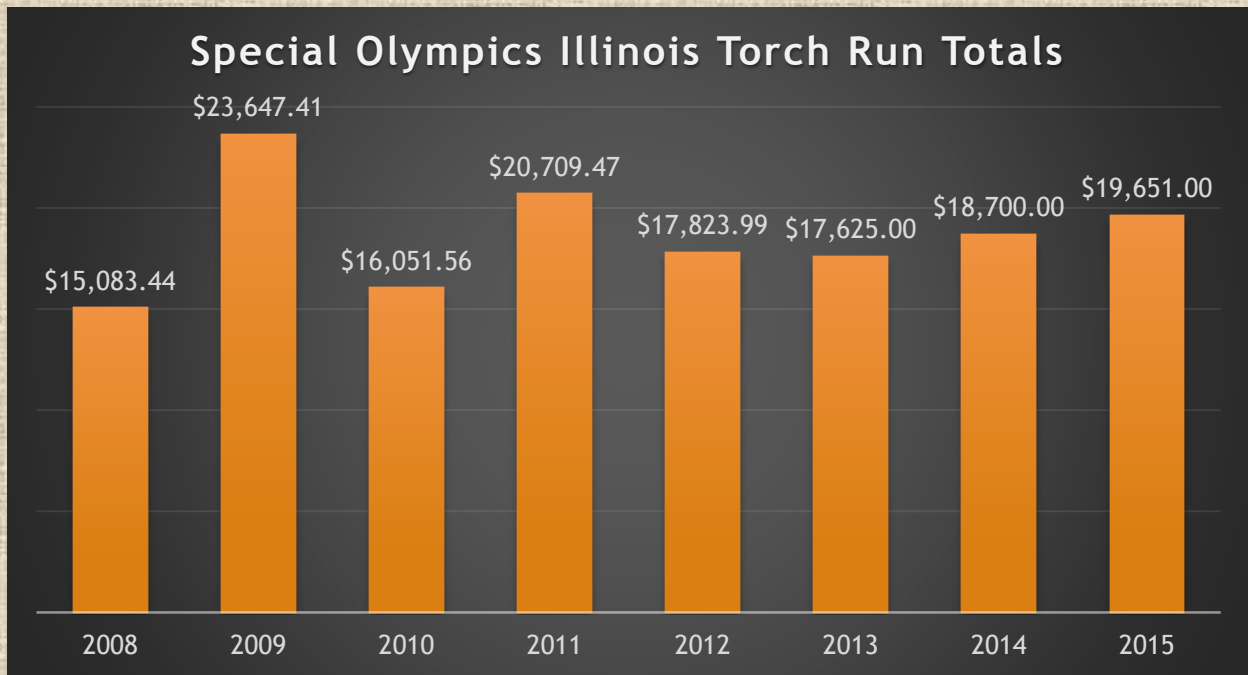
Community relations continues to be one of our main objective. It is critical that we maintain a positive relationship with members of the community as it improves confidence in the public in turn improves the quality of life in our community.

A new community relation initiative is the creation of the Nasquad. The Nasquad which is displayed on the front cover is a retired Dodge Charger patrol vehicle. This vehicle was created by donations from local businesses. This vehicle is another example on how strongly we believe interacting with the community is one of our main objective. This vehicle will be at D.A.R.E graduations, parades, car shows and other community events.



FUNDRAISING & EVENTS

As the community continues to support the Police Department, the Police Department continues to give back through fundraising. In 2015, the police department raised \$19,651.00 for Special Olympics Illinois through the Illinois Law Enforcement Torch Run. The police department hosted events such as the Dunkin Donuts “Cop on Top”, Show it Off Car Show, and our annual Trivia Night.



During the holiday season, the Minooka Police Department continues to partner with local businesses and schools for the “Project Share” food drive program by collecting over 2,500 pounds of food items.

Also, the Police Department is a local drop off location for “Toys for Tots”, collecting new and unwrapped toys for Christmas for children in need.

D.A.R.E.

The DARE program continues to be the primary drug prevention program. This program was taught by Officer Robert Latz. Officer Latz attended a two-week course in Mississippi this summer to become a certified instructor. His first semester he taught over 500 5th grade students. This 10-week program concentrates on making good decisions, consequences, drug, alcohol and tobacco awareness and resistance. Again, this past year the department received a \$5,000.00 donation from Metalstamp Inc. in Minooka to continue the drug and violence education within our community.



TRIAD

During 2015, Community Policing Director Denis Tatgenhorst and Detective Kiedra Meece continued to serve as the department's liaison for about 75 regular senior attendees. This ongoing program continues to open the communications with seniors and helps facilitate effective lines of communications with the police and senior citizens of the community.

Meeting on the second Wednesday of each month, the seniors enjoy a lunch meal and get to hear topics presented by various speakers. Topics discussed in 2015 were; New Tax Laws, Heart Health and Healthy Eating Habits, Current Scams, Slip and Fall Prevention, Assistance with Electric and Gas Bills, Social Security Benefits, Channahon Park District Programs, Severe Weather Preparedness, and Winter Driving Tips.

VOLUNTEER PROGRAMS

The Minooka Police Department volunteer program is intended to supplement and support the Village and the Police Department to improve services to the community. These volunteers have proven to be a valuable asset to the Village and Police Department. In 2015, volunteers provided **921** hours of their own time for Village and Department events. According to scoutingmagazine.org the value of volunteer time has raised to \$23.07 per hour, which is a savings of \$21,247.47. Each of our volunteer programs are listed and described below.

CITIZENS POLICE ACADEMY (CPA)

The purpose of the Citizens Police Academy (CPA) is to open the lines of communication between the Community and the Police Department. The academy's purpose is not to train an individual to be a "Reserve Police Officer" but it informs citizens of a firsthand look at what rules, regulations and policies the police follow.

The 10-week program provides an opportunity for citizens to find out firsthand what goes on behind the scenes at a police department. Classes are run by officers and other police personnel skilled in particular areas.



The CPA Alumni assists with community events, traffic control, neighborhood patrols, fundraising and obtaining grants to be used within the village and department.

POLICE CHAPLAIN PROGRAM



The Minooka Police Department integrated the Police Chaplain Program in 2009. Since then we have been fortunate to have Pastor Carlos Garcia as a member of our department. Pastor Carlos Garcia is a non-denominational pastor who is available to meet the pastoral needs of the police department personnel and their families in addition to community members in crisis situations such as accidental deaths, suicides, and to provide any other spiritual guidance.

In 2015, Carlos attended the international conference of police chaplains in Fort Wayne, Indiana where he participated in several break-out sessions to enhance his skills to maintain professionalism in law enforcement chaplaincy.

POLICE EXPLORER POST 447

Becoming a Police Explorer provides an opportunity for young adults that intend to pursue a career in law enforcement. The training provides insight into the day to day activities of a Police Officer and prepares them for a future in law enforcement. This program is for men and women between the ages of 14-21 years of age. The program is overseen by Community Policing Director Denis Tatgenhorst, Officer James Sinovich, Detective Ryan Macdonald and Officer Renee Parrish.



This year, 8 explorers utilized the skills they've learned by competing at the state conference held at Lewis University. The post received several challenge coins from other law enforcement advisors because of the professionalism and hard work they displayed at the competition. The post also received 1st place honors in the challenge/confidence course.



SERVICES

MEDICATION TAKE BACK PROGRAM

June 19th, 2014 - The Minooka Police Department partnered with Grundy County Coroner Callahan for the Medication Take Back Program. In 2015, our participation in the medication take back program has assisted in the Grundy County Coroner's Office collecting approximately 1,000 lbs of unused medication for the year.

YELLOW DOT PROGRAM

Since the inception of this statewide initiative. The Minooka Police Department registered to become a distribution point for this program. This program is designed to provide vital medical information on vehicle driver/passengers. Information contained on the medical card assists first responders in the "Golden Hour" immediately following a serious crash or unresponsive motorists.



SPECIAL NEEDS ASSISTANCE PROGRAM (SNAP)

SNAP is a free service that is designed to assist residents who may be at greater risk of becoming confused, disoriented, lost or missing. The program gives attention to family members who may have physical or mental challenges and expedites appropriate emergency responses should that person need assistance.

FINGERPRINTING



Fingerprinting services are provided Monday thru Friday from 8:00am to 4:30pm are for; employment, adoption, licensing, and background investigations.

We are available to fingerprint citizens using Livescan or Ink. Fingerprinting is done on a walk-in basis, Monday - Friday, 8:00am – 4:30pm. Call with questions, 815-467-2298.

CHILD SEAT INSTALLATION

In 2015, Sgt. Gary Fiedler, Sgt. Sean Beeler, and Community Policing Director Denis Tatgenhorst conducted 17 Child Safety Seat Inspections/Installations. This service is always free of charge for any resident to ensure the safety of their children. In September the police department and the fire department partnered together and hosted a Child Safety Seat Inspection day.

VACATION HOUSE CHECK

When you are preparing to leave, let us know and we will be happy to check over your house for up to two-weeks. While you are away we will make trips to your home to check your doors and windows for security purposes.

RECORDS SECTION

The Records section is supervised by Beth Black and staffed by Abby Castellanos and Victoria Sims. Records is responsible for providing customer service to citizens requesting information and/or resources, as well as answering non-emergency phones. The Records staff continues to strive to provide excellent service to both the citizens and department personnel.

In addition to their duties they are responsible for the processing, distribution, and retention of all police documents including offense/incident reports, traffic citations, warrants, and crash reports. Dissemination of information must comply with all department, state, and federal laws and guidelines, and confidentiality laws.

This year, the records room received a new makeover as the old records room was moved across the hallway and renovated. The purpose of the renovation was to minimize the number of file rooms for the clerks to be efficient and organized, to keep suspect(s) and offenders from being accessible to the clerks, and to also provide a professional environment to work in for the public to see.



SPECIALIZED UNITS

ILEAS

The purpose of the Team is to supplement or assist any law enforcement agency in need during a crisis or emergency. The Team may also be called upon to respond to a variety of disasters or emergencies, critical incidents, or events.

Currently, the Minooka Police Department has two members assigned to the Mobile Field Force team. In 2015, the Mobile Field force assisted in two (4) incidents/events within our Region:



- **May 20-21, 2015, Oak Brook/McDonalds Fight for \$15 March Protest:**

The Oak Brook Police Department contacted command officers of the Team in mid-April and requested assistance with a pre-planned march and protest rally that brought over a few thousand protesters at the World and U.S. Headquarters of the McDonalds Corporation related to the "Fight for \$15" minimum wage.

- **June 22-25, 2015 Coal City Tornado:**

The Village of Coal City was struck by a strong tornado resulting in massive damage and devastation. ILEAS was contacted and immediately provided coverage over a four (4) day period.

- **July 3-5 Naperville Ribfest:**

MFF personnel provided assistance to the Naperville Police Department for crowd control for their annual food festival.

- **November 8th, Naperville Marathon:**

MFF personnel filled two (2) Rapid Response Strike Teams and additional posts along the marathon route.

KENDALL COUNTY SPECIAL RESPONSE TEAM (KCSRT)

The purpose of the KCSRT is to support Kendall County law enforcement agencies with a tactical response to critical incidents.

The team trains once a month in various training such as defensive tactics and ground control, self-aid/buddy combat wound care and several marksman/weapon training.

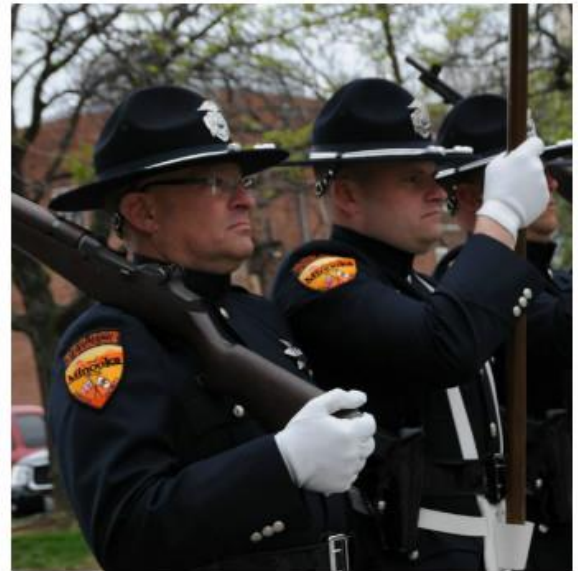
Currently, the Minooka Police Department has two members assigned to the Kendall County Special Response Team.



In 2015, the SRT team assisted in 6 High Risk Search Warrants in municipalities in Kendall County.




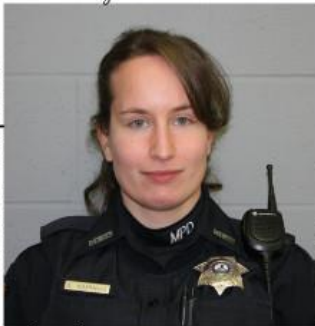
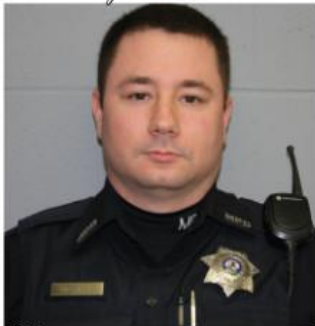

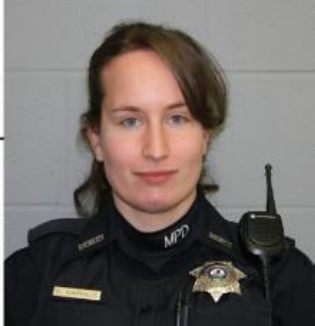

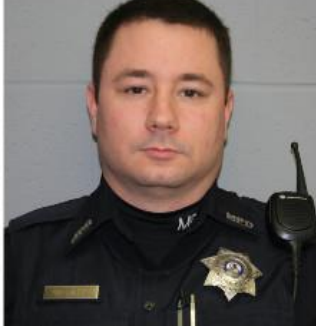



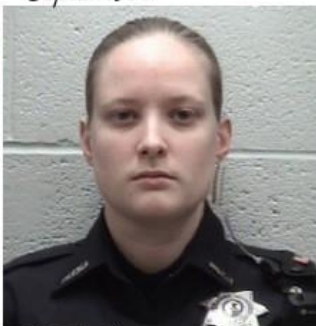
GRUNDY COUNTY HONOR GUARD

The Grundy County Honor Guard is made up of Officers and Deputies from Minooka, Morris and the Grundy County Sheriff's Office as **Minooka Officer James Sinovich** leads the team. Also, representing Minooka is Officer's **Ken Briley and Rob Stukel**. The Honor Guards primary function is to remember fallen officers throughout the country and honor the police officer profession.



DEPARTMENT RECOGNITION

EMPLOYEE OF THE MONTH

Officer Briley		Officer Stukel		Beth Black	
	<i>January</i>		<i>February</i>		<i>March</i>
Officer Kapinus		Officer Latz		Officer Stukel	
	<i>April</i>		<i>May</i>		<i>June</i>
Officer Kapinus		Detective Macdonald		Officer Latz	
	<i>July</i>		<i>August</i>		<i>September</i>
Abby Castellanos		Victoria Sims		Officer Stukel	
	<i>October</i>		<i>November</i>		<i>December</i>
				Officer Parrish	

OFFICER OF THE YEAR



OFFICER BRETT HERZOG

FOR HIS COMMITMENT TO TRAFFIC SAFETY, CRIME PREVENTION AND COMMUNITY INVOLVEMENT, HE HAS SET THE EXAMPLE FOR OTHERS TO FOLLOW. PATROLMAN HERZOG HAS ALSO DISPLAYED A WILLINGNESS TO VOLUNTEER HIS TIME AT SPECIAL EVENTS AND TAKE ON ADDITIONAL RESPONSIBILITIES WITHIN THE DEPARTMENT AS A FIELD TRAINING OFFICER. HIS DEDICATION TO DUTY PROFESSIONALISM AND COMMITMENT TO EXCELLENCE REFLECT DISTINCT CREDIT UPON HIMSELF, THE MINOOKA POLICE DEPARTMENT AND THE VILLAGE OF MINOOKA.

GET CONNECTED WITH US

Facebook: <https://www.facebook.com/pages/Minooka-Police-Department/148667571812350>

Online website: www.minooka.com

Thank You for keeping us Safe!

Dear Beth and Team -

Just a quick note of appreciation for another very well-done event. As usual, our team had a great time!

Thanks for all of the hard work you put into this event - it definitely shows. I hope you raised lots of \$ for Special Olympics!

Thanks -



Thank You For keeping The bad guys Away. GO

Police Men for keeping us safe, and keeping traffic safe



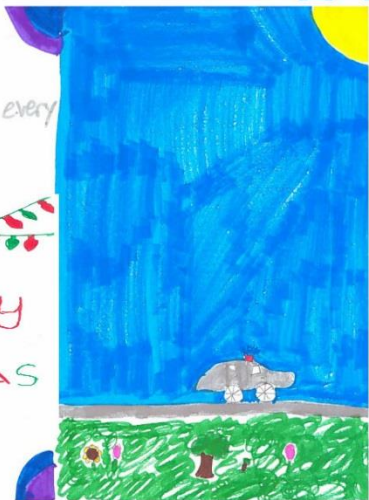
For all you do to make our Community SAFE!

Your Friends from the MINOOKA MeD out



Thank you for keeping us safe every day!

Merry Christmas



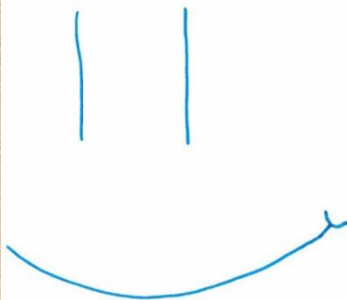
The Lord Blessed us with your Friendships

Thank You A many more Thank you

To Dennis Thank you very much for being there when our family left us without food.

Thank you very much

Thank You



Dear police men, Thank you for keeping us away from trouble and putting the bad guys in the Slammer!



DEAR MINOOKA P.D.,

TODAY I TOOK TIME OUT OF MY SCHEDULE TO HELP OUT A HOMELESS FAMILY IN NEED. IT DOESN'T MEAN MUCH, BUT IT GOT ME THINKING ABOUT ALL THE PEOPLE WHO AREN'T AS FORTUNATE. YOU MEN AND WOMEN WORK YOUR TAILS OFF DAY IN AND DAY OUT TO PERFORM THE NECESSARY ACTIONS IT TAKES TO KEEP MINOOKA SAFE. FAR TOO OFTEN THAT GOES BY UNNOTICED, SO HERE IS MY THANKS TO YOU. THANK YOU FOR PUTTING US CITIZENS FIRST, AND THANK YOU FOR ALL OF YOUR HARD WORK. IF YOU WOULD, PLEASE SAVE SOME OF THIS FOR THE MEN AND WOMEN OUT

ON DUTY RIGHT NOW SO THEY CAN GET THEIR FAIR SHARE. I KNOW IT'S BEEN ROUGH FOR POLICE OFFICERS LATELY, AND YOU ALL ARE IN OUR PRAYERS AND THOUGHTS.

ENJOY, GOD BLESS, AND HAVE A WONDERFUL DAY.

