MINOOKA POLICE DEPARTMENT



2016 ANNUAL REPORT

Dear Residents, Business Owners, and Visitors,

I am honored and excited to present the 2016 Minooka Police Department's Annual Report. The purpose of this report provides an outline not only of statistical data but highlights of successful programs and events the department has hosted. I hope that in reviewing this report you will see the dedication of our staff in making a difference and service in the Minooka Community.

This past year, I attended the Illinois Chiefs conference. Discussions were held on how modern day policing is changing and encouragement of law enforcement agencies to move from a warrior mentality to more of a guardian mindset to build trust and legitimacy. While police departments are focusing more on treating people with dignity, respect, and compassion, the Minooka Police Department continues to maintain a strong relationship with the residents and business owners.

To this end, 2017 is going to be a busy year as our agency is going to re-evaluate how we conduct policing. We will do this by looking at ways of improving communications with the public. Improvements such as, enhancing our website by providing links to surveys and officer requests to attend events or meetings in your neighborhoods. Enhancing and maintaining programs that we offer for positive non-enforcement interactions. While we will work on these enhancements, we will continue to aggressively work to reduce crimes and crashes to make the Village of Minooka a nice place to call home.

The Village is fortunate to have the finest men and women each day serving them. I am impressed with the high degree of professionalism, caring and compassion I see from our officers. Please take a few moments to look through our 2016 Annual Report to see how our agency has succeeded over the past year.

Sincerely,

Justin Meyer

Chief of Police

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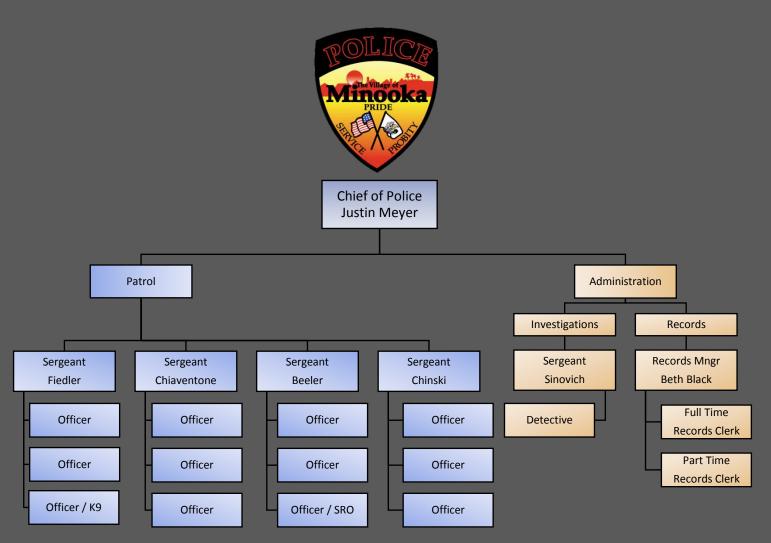
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ORGANIZATIONAL STRUCTURE AND RESPONSIBILITY

The organizational structure of this department is designed to create an efficient means to accomplish our mission and goals to provide for the best possible service to the public.

The Chief of Police is appointed by the Village President who has given up complete control of all Police Department operations and functions to the Chief of Police.

MINOOKA POLICE DEPARTMENT ORGANIZATIONAL CHART



BOARD OF POLICE COMMISSIONERS

The Board of Police Commissioners is a three-member commission appointed by the Village President and Village Board. The Commissioners responsibility is to hire all police officers and promoting police officers to the rank of police sergeant.

On April 4th, 2016, Christopher Pratl was hired on as a police officer. Officer Pratl attended a 12-week Police Academy at the Police Institute Training in Champaign-Urbana.



Police Commissioners

Donald Jack & Jacqueline Olin

[not pictured Greg Reigh]



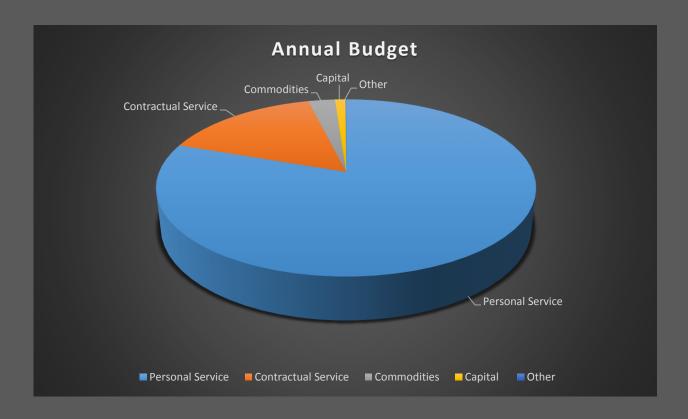




James Sinovich was promoted to the rank of Sergeant on February 23rd, 2016. Sergeant Sinovich is assigned to the Investigations Section.

OFFICE OF THE CHIEF

The role of the Chief of Police is to provide leadership, direction, and vision to the Department in the fulfillment of its overall mission. **Chief Justin Meyer** became the department's Police Chief in 2010. He is responsible for administering and managing the department's annual budget of \$2,640,400.00 and overseeing both the patrol and administrative divisions.



Personal Service	\$2,120,500.00		
Contractual Service	\$418,700.00		
Commodities	\$71,400.00		
Capital	\$27,900.00		
Other	\$1,900.00		

At the November Board meeting, the Village awarded the police department renovation project to the lowest bidder, Talsma Construction. The renovation began in January 2017 and is on track to be completed early April of 2017.

The renovation will provide a small report writing room separate from the interview room which was previously used by patrol. A much larger patrol room will also serve as a training room. The investigations office space will increase for future growth. Additionally, an evidence processing room will be added along with expanding the booking room to enhance officer safety. The department will also receive a new HVAC system in addition to the interior make over.

The current space being renovated was last remodeled in 1992. That renovation was to accommodate 12 to 14 employees for twenty (20) years. Now, twenty-five (25) years later, the Police Department has:

- Doubled in size with regards to personnel due to village growth
- Calls for service have increased
- Officers and Sergeants have more secondary responsibilities
- Developed additional community programs
- Established in-house training instructors to meet the standards set forth by the Illinois
 Training and Standards Board and legislation mandates
- Recognized the emergence of technology growth in a building lacking the design for advancement
- Endured inflexibility and limited office and working space





PATROL DIVISION

Minooka encompasses approximately 9.526 square miles and serves approximately 11,000 residents. The Patrol Division is the most visible component of this department. Officers assigned to the patrol division are responsible for continually patrolling all areas within the Village of Minooka. The main goal is to deter criminal activity, enforce traffic violations, investigate traffic crashes and respond to all calls for service.

The Patrol Division consists of 12 patrolmen and 4 Sergeants with 12 vehicles in the fleet which provide continuous police service, 24 hours a day, 7 days a week and 365 days a year.

To assist in making our agency's patrol operations more efficient and providing key assistance for investigations, we installed License Plate Readers (LPR). The LPR device is mounted to the roof of the squad car to scan license plates of passing cars. The purpose is to check for alerts while the officer is driving or conducting other routine police business. Grundy County States Attorney Jason Helland purchased the LPR's utilizing the Grundy County asset forfeiture funds.

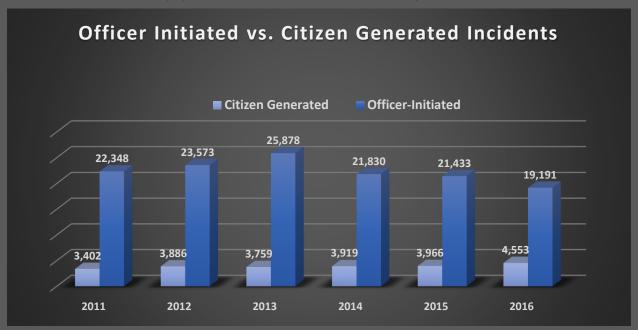




The below table is shows approximate maintenance costs and mileage driven by the patrol division in 2016.

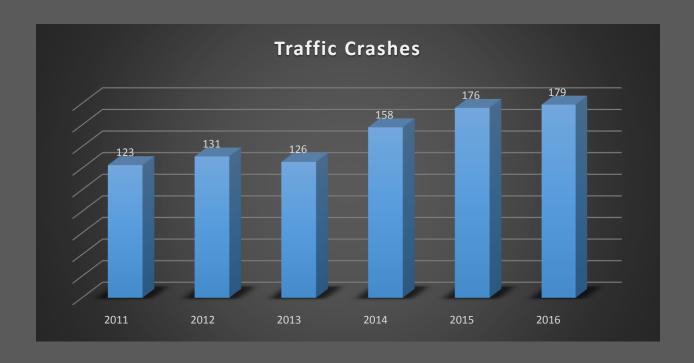
Maintenance	Miles Driven	Gallons of fuel	Avg. Miles per gal
\$25,723.45	172,653	15,382.95	11.2

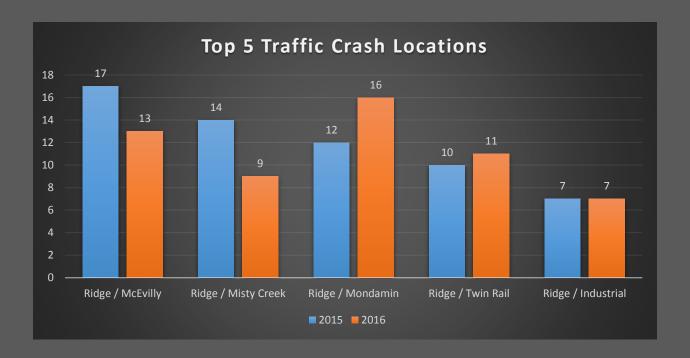
The Minooka Police Department is dispatched by the Grundy County 911 Consolidated Center. The center is located at 78 Lowery Rd. Morris, IL and provides emergency and non-emergency call handling for the citizens of Grundy County. This past year, 23,744 total events were created. Of those events, 4,553 were Citizen Generated and 19,191 were Self-Initiated.



Traffic Enforcement is an important function of the patrol division. Based on traffic crash analysis, special enforcement periods and campaigns have been implemented to address certain violations. In 2016, a stronger emphasis was placed on distracted driving enforcement as the use of electronic devices while driving continued to be the number one contributing factor of traffic crashes.

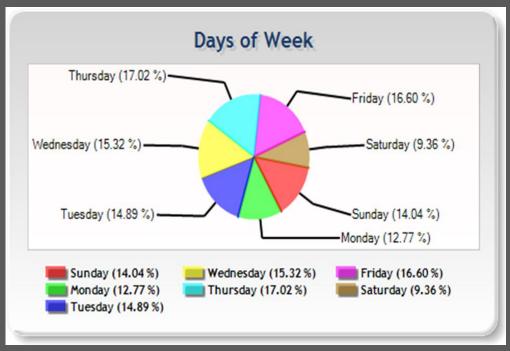


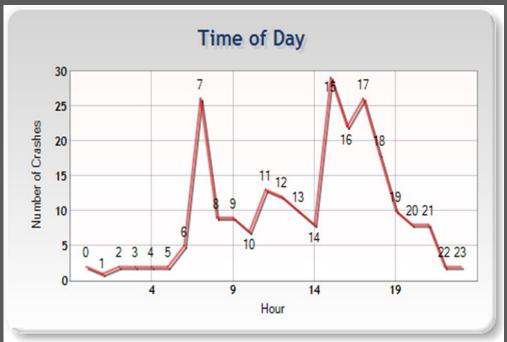




- 1. Ridge Rd. at McEvilly Rd. with 13 crashes for the year.
- 2. Ridge Rd. at Misty Creek Dr. with 9 crashes for the year.
- 3. Ridge Rd. at Mondamin St. with 16 crashes for the year.
- 4. Ridge Rd. at Twin Rail Dr. with 11 crashes for the year.
- 5. Ridge Rd. at Industrial Dr. with 7 crashes for the year.

In 2015, the Village saw an increase of crashes at the intersection of Ridge Rd. and Misty Creek Dr. In 2016, the Police Department proposed to the Grundy County Highway Committee to install traffic control signage and reduce the speed limit from 45 mph to 40 mph on Ridge Rd. south of Brannick Rd. With these two initiatives, the aforementioned intersection saw a reduction of crashes from 14 crashes in 2015 to 9 crashes in 2016.





IDOT TRAFFIC STOP DATA COLLECTION ANALYSIS

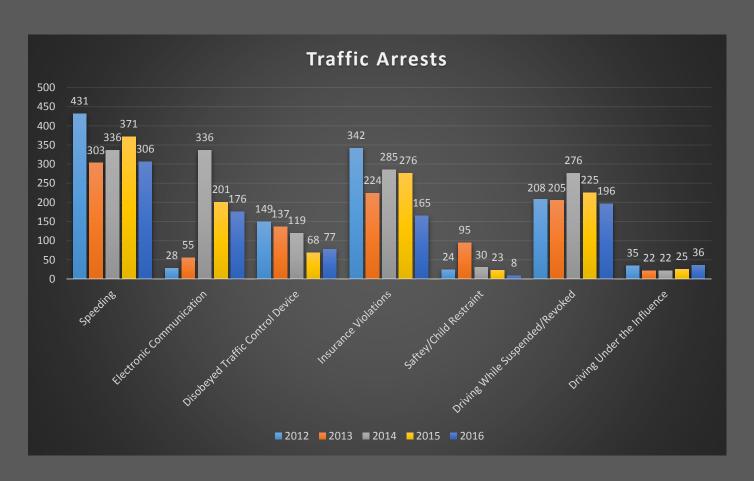
Since 2004, the Minooka Police Department has participated in the traffic stop data collection analysis of bias-based policing. The tables below compare the percentage of Caucasian to Minority drivers stopped and the reason for the traffic stop.

Percentage of Stops

	2016	2015	2014	2013	2012
Caucasian	74%	70%	70%	80.43%	83.13%
Minority	26%	30%	30%	19.57%	16.87%

Reason for Stops

	2016		2015		2014		2013		2012	
	White	Minority	White	Minority	White	Minority	White	Minority	White	Minority
Moving Viol.	53%	56%	55.5%	55.17%	69.41%	54.13%	69.42%	64.93%	72.41%	67.06%
Equipment Viol.	26%	25%	27.7%	28.93%	17.04%	28.64%	17.03%	19.69%	17.27%	22.44%
License/Reg Viol.	21%	18%	16.72%	16.08%	13.55%	17.13%	13.55%	15.38%	10.24%	10.38%
Commercial Viol.	0%	.10%	0%	0%	0%	0%	0%	0%	.08%	.12%



CRIMINAL OFFENSES

The Uniform Crime Reporting (UCR) Program requires agencies to report the occurrence of selected offenses with eight Index Crime categories.

PART I OFFENSES

Offense	2011	2012	2013	2014	2015	2016
Homicide	0	0	0	0	0	0
Robberies	2	0	1	0	0	2
Burglaries	12	9	11	7	11	7
Agg. Assault/Battery	15	19	14	5	5	4
Thefts	163	144	115	113	95	67
Arson	0	0	1	0	1	0
Motor Vehicle Theft	0	1	0	1	0	3
Forcible Rape	1	3	2	0	0	2
Total	193	176	144	126	112	85

PART II OFFENSES

Offense	2011	2012	2013	2014	2015	2016
Simple Assaults	3	2	3	15	5	1
Forgery	1	1	1	2	0	0
Fraud	55	55	38	35	6	4
Vandalism	116	118	103	68	64	78
Sex Abuse	3	1	1	3	2	1
Drug Abuse Violations	75	48	39	41	60	67
DUI	52	33	22	22	25	36
Disorderly Conduct	8	10	9	5	5	6
Curfew	2	2	3	6	5	3
Total	315	270	219	177	172	196

K-9

Rueger, a Labrador/Coon hound mix, began his career with the Minooka Police Department in April of 2014. Rueger is a sole purpose drug detection canine. He is used during drug investigations or incidents where there is suspicion of drug possession.

In June, Rueger was re-certified by the Illinois Training and Standards Board in Marijuana, cocaine, methamphetamine and heroin.

Officer Juras and Rueger have attended several public demonstrations throughout the year. They have also conducted many school walk through procedures in Minooka as well as assisting other agencies.







NOTABLE INCIDENTS

- May 1st, Sgt. Sinovich arrested Timothy Hensley for Burglary to Motor Vehicle.
- June 17th, Officer Kapinus & Officer Parrish administered Narcan and CPR to a 57 year old female Minooka resident who survived an overdose on Oxycodone.
- September 5th, Recruit Pratl & Officer Herzog arrested Troy OBrian from Gary, Indiana who had escaped from a Nebraska County Jail.
- September 16th, Officer Parrish arrested a juvenile with possession of LSD.
- September 26th, Officer Juras & K9 Rueger arrested 3 Spring Valley Residents with 77 packets of Heroin.
- September 27th, Officer Meece responded to Osco Pharmacy for a 70 year old unconscious and not breathing she applied AED pads which resulted in a pulse.
- October 19th, Sgt. Sinovich & Det. Macdonald arrested Alexander Pantoja from Joliet for stealing approximately \$100,000 worth of inventory at Grainger.



- October 22nd, Sgt Beeler &
 Officer Larson administered CPR and applied AED and revived a 72 year old male.
- November 30th, Officer Pratl & Officer Stukel administered Narcan on a 20 year old
 St. Charles male who overdosed on Heroin that could have saved the victims life.
- November 30th, Officer Juras & K9 Rueger assisted ISP and located 7lbs of Cannabis inside a spare tire that was located in a trunk of a vehicle.
- December 13th, Officer Latz administered Narcan on a 31 year old female resident who overdosed on Heroin which saved the victims life.

TRAINING

This year officers received a total of 2,595.50 hours of training. The Minooka Police Department is dedicated to providing training to all personnel. Continued training lowers liabilities, improves officer safety, and develops and improves an officer's skills, knowledge and abilities to perform their job effectively.

As we make training a daily priority, several officers are certified instructors in many different specialties who are used for our in-house training programs.









The table below shows a list of daily policy training officers conducted in 2016.

Category	Percentage of DTBs	Training Hours	
Custody	1.92%	.70	
Search and Seizure	3.01%	1.10	
Evidence	1.64%	.60	
Firearms and Control Devices	5.75%	2.10	
Field Investigations	28.22%	10.30	
Vehicle Operations	6.30%	2.30	
Arrest and Detention	4.38%	1.60	
Ethics	6.58%	2.40	
Equipment	6.85%	2.50	
Traffic	1.64%	.60	
Shooting Policy	1.64%	.60	
Use of Force Policy	3.29%	1.20	
Personnel	21.92%	8.00	
Officer Safety	6.85%	2.50	
TOTALS	100%	36.5 Hours	

ADMINISTRATIVE DIVISION

The administrative division provides support for the patrol division. The division is broken down into sections such as Investigations, Records and Community Policing.

INVESTIGATIONS

The Investigations section is overseen by Detective Sgt. James Sinovich. The Detectives conduct follow-up criminal investigations on felony and serious misdemeanor crimes reported to the Police. The below table shows original offenses, but after follow-ups are completed the offense titles may have changed.

Offense	Quantity	Offense	Quantity
Drug Investigation	7	Criminal Defacement	1
Child Abuse/Neglect	5	Burglary	6
Unlawful Discharge of Bullet	3	Criminal Sexual Assault	2
Thefts of \$300 Over/Under	21	Motor Vehicle Theft	3
Retail Theft	1	Criminal Trespass	1
Criminal Damage to Property	20	Fraud	3
Identity Theft	166	Burglary/Trespass to Motor Vehicle	16
Found or Lost Article	2	Death Investigation	1
Armed Robbery	2	Battery	2
Deceptive Practices	2	Juvenile Problem	1
Hit and Run	4	Missing/Runaway Juvenile	1
Prostitute Investigation	1	Overdose Investigation	3
Unlawful Use of Credit Card	2	Attempted Luring of Child	1
Mischievous Conduct	1	Recovery of Stolen Motor Vehicle	1
Sex Exploitation	1	Other Investigative Cases	16

RECORDS SECTION

The Records section is supervised by Beth Black and staffed by Abby Castellanos and Sari McCormick. Records is responsible for providing customer service to citizens requesting information and/or resources, as well as answering non-emergency phones. The Records staff continues to strive to provide excellent service to both the citizens and department personnel.

In addition to their customer service duties they are responsible for the processing, distribution, and retention of all police documents including offense/incident reports, traffic citations, warrants, and crash reports. Dissemination of information must comply with all department, state, and federal laws and guidelines, and confidentiality laws.

COMMUNITY RELATIONS

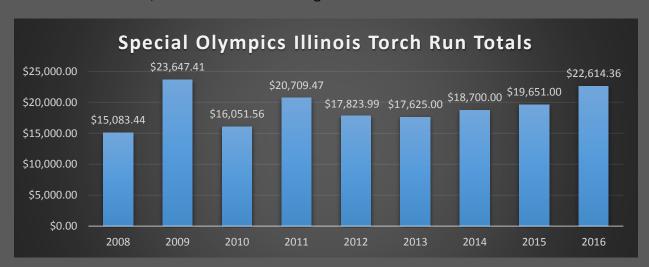
Community relations continues to be one of our main objectives. It is critical that we maintain a positive relationship with members of the community. Positive relationships improve confidence in the public and in turn, improves the quality of life in our community.

FUNDRAISING & EVENTS

As the community continues to support the Police
Department, the Police Department continues to give back through fundraising.
In 2016, the police department raised \$22,614.36 for Special Olympics Illinois through the Illinois Law Enforcement



Torch Run. The police department hosted events such as Dunkin' Donuts "Cop on a Rooftop", Show it Off Car Show, and our annual Trivia Night.



During the holiday season, the Minooka Police Department continues to partner with local businesses and schools for the "Project Share" food drive program by collecting food items for the pantry.



Also, the Police Department is a local drop off location for "Toys for Tots", collecting new and unwrapped toys for Christmas for children in need.

TRIAD

During 2016, Officer Kiedra Meece continued to serve as the department's liaison for about 75 regular senior attendees. This ongoing program continues to open the communications with seniors and helps facilitate effective lines of communications between the police and senior citizens of the community.

Meeting on the second Wednesday of each month, the seniors enjoy a lunch meal and get to hear topics presented by various speakers. Topics discussed in 2016 were New Tax Laws, Heart Health and Healthy Eating Habits, Current Scams, Slip and Fall Prevention, Assistance with Electric and Gas Bills, Social Security Benefits, Channahon Park District Programs, Severe Weather Preparedness, and Winter Driving Tips.

D.A.R.E.



The D.A.R.E. program continues to be the primary drug prevention program. This program was taught by Officer Robert Latz. His first semester he taught over 500 5th grade students. This 10-week program concentrates on making good decisions, learning consequences and drug/alcohol/tobacco awareness and resistance. Again, this past year the department received a \$5,000.00 donation from Metalstamp Inc. of Minooka. The generous donation allows the Police Department to continue with the D.A.R.E. program to educate the youth within our community.



VOLUNTEER PROGRAMS

The Minooka Police Department volunteer program is intended to supplement and support the Village and the Police Department to improve services to the community. These volunteers have proven to be a valuable asset to the Village and Police Department. In 2016, volunteers provided hours of their own time for Village and Department events. Each of our volunteer programs are listed and described below.

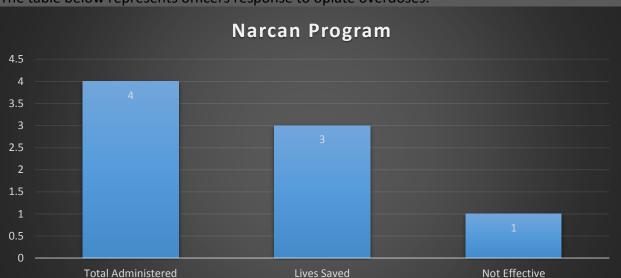
CITIZENS POLICE ACADEMY (CPA)

The purpose of the Citizens Police Academy (CPA) is to open the lines of communication between the Community and the Police Department. The academy's purpose is not to train an individual to be a "Reserve Police Officer" but instead inform citizens of a firsthand look at what rules, regulations and policies the police follow.

On April 26th, 2016, six members of the community graduated from the Minooka Police Department Citizen Police Academy. During the 10-week academy, held once a week, they were taught several police practices and tactics. With their successful completion of the academy these graduates have the opportunity to continue to be volunteers of the community and join the Alumni Association.



The Alumni Association purchased the antidote Naloxone to equip officers responding to opiate overdoses. This new Public Act was implemented in April 2016.



The table below represents officers response to opiate overdoses.

POLICE CHAPLIN PROGRAM

The Minooka Police Department integrated the Police Chaplain Program in 2009. Since then we have been fortunate to have Pastor Carlos Garcia as a member of our department. Pastor Carlos Garcia is a non-denominational pastor who is available to meet the pastoral needs of the Police Department personnel and their families. He also assists community members in crisis situations such as accidental deaths, suicides, and to provide any other spiritual guidance.



POLICE EXPLORER POST 447

Becoming a Police Explorer provides an opportunity for young adults that intend to pursue a career in law enforcement. The training provides insight into the day to day activities of a Police Officer and prepares them for a future in law enforcement. This program is for men and women between the ages of 14-21 years of age. The program is overseen



by Sergeant James Sinovich, Detective Ryan Macdonald and Officer Renee Parrish.





In 2017, the Explorers will be attending the State of Illinois Explorer Post State Competition held at Lewis University.

SERVICES

MEDICATION TAKE BACK PROGRAM

On June 19th, 2014, the Minooka Police Department partnered with Grundy County Coroner John Callahan for the Medication Take Back Program. A drop box for unused medication was placed/is located in the lobby at the Police Department. In 2016, our drop off location for the program collected 39 lbs of unused medications, assisting in the Grundy County Coroner's Office collecting approximately 1,000 lbs of unused medication for the year.

SPECIAL NEEDS ASSISTANCE PROGRAM (SNAP)

SNAP is a free service that is designed to assist residents who may be at greater risk of becoming confused, disoriented, lost or missing. The program gives attention to family members who may have physical or mental challenges and expedites appropriate emergency responses should that person need assistance. Forms are available at the police department for our residents.

D E P A R T I		JUSTIN MEYER CHIEF OF POLICE RAM
INSTRUCTIONS: Complete form, a	ffix nhotograph, and return to the	Minooka Police Department
	TIENT INFORMATION	
Patient's Name:	MN 0 301 C 501 C 5	IHead & Shoulders Preferred)
Eye Color: Hair Color:	Glasses:	
Identifying scars/marks/deformities:		
Does patient attend Day Care: Whe		
Patient's Physician:	Phone: ()	
Lives with:Relati	ionship to patient:	
Address:		
Street	City	State Zip
Telephone #'s:	Work	Gell
	PATIENT'S HABITS	
Does patient wander? If so,	in any particular direction/place	
Does patient carry identification (i.e., l.D. bra	acelet, wallet)?	
What language(s) does the patient speak?		
Individual habits; speech problem or pattern	1?	
Is patient abusive; physically and/or verball	y?	
	Page 1 of 2	

FINGERPRINTING



Fingerprinting services are provided for employment, adoption, licensing, background investigations and conceal carry permits.

We are available to fingerprint citizens using Livescan or Ink.

Fingerprinting is done on a walk-in basis, Monday - Friday, 8:00am – 4:30pm. Call our Records Department with questions, 815-467-2298.

CHILD SEAT INSTALLATION

In 2016, Sgt. Gary Fiedler and Sgt. Sean Beeler conducted 10 Child Safety Seat Inspections and/or Installations. This service is always free of charge for any resident to ensure the safety of their children. In September the Police Department and the Fire Department partnered together and hosted a Child Safety Seat Inspection day.



VACATION HOUSE CHECK

When you are preparing to leave, let us know and we will be happy to check over your house for up to two weeks. While you are away we will make trips to your home to check your doors and windows for security purposes. In 2016, the Police Department watched over approximately 160 houses for citizens while they were out of town.

SPECIALIZED UNITS

ILEAS

The purpose of the Team is to supplement or assist any law enforcement agency in need during a crisis or emergency. The Team may also be called upon to respond to a variety of disasters or emergencies, critical incidents, or events.

Currently, the Minooka Police Department has two members assigned to the Mobile Field Force team. In 2016, the Mobile Field Force assisted in four (4) incidents/events within our region:



- May 25 & 26, 2016 Oak Brook/McDonalds Fight for \$15 March-Protest
 The Oak Brook Police Department contacted ILEAS again in 2016 to assist with the planned Fight for \$15 minimum wage march and rallies at the United States and World Headquarters of the McDonald's Corporation.
- September 28, 2016 Donald Trump Campaign Visit Bolingbrook
 During a very contentious campaign season that saw several large scale protests and violent encounters, then Republican Presidential Candidate Donald Trump paid a visit to the Bolingbrook Golf Club. Due to intelligence gathered regarding protests and counterprotests, Mobile Field Force Staff worked with the Bolingbrook Police Department to create a crowd control plan, and also pre-positioned MFF personnel in a Staging area on the day of the visit. Only 40-50 protestors arrived during the visit and the event remained peaceful.
- October 23, 2016, Naperville Marathon

 MFF personnel filled two (2) Rapid Response Strike Teams during the Marathon in case
 an unusual event would have occurred.
- November 4, 2016 Chicago Cubs World Series Championship Parade and Rally
 The City of Chicago reached out to ILEAS for assistance because of the anticipated
 crowds and logistical concerns at the Championship Parade and Rally. In less than
 eighteen (18) hours, ILEAS was able to muster over seventy (70) + Mobile Field Force
 personnel to assist the Chicago Police Department. MFF personnel were assigned along
 the parade route on Columbus Drive near the entrance to the rally at Grant Park. Over 5
 million people attended the event, making this one of the largest gathering of people
 for a non-religious event in the history of the World. Only a couple of minor skirmishes
 occurred, but overwhelmingly the crowd and CPD was very happy to see the visible
 police presence.



Other events ILEAS was contacted and pre-planned, training and prepping for deployment were:

- July 18-21, 2016 Republican National Convention Cleveland, Ohio
- August/September 2016 Lyondell-Bassell Turn-around
- Mid-November, 2016 North Dakota Pipeline Dispute

KENDALL COUNTY SPECIAL RESPONSE TEAM (KCSRT)

The purpose of the KCSRT is to support Kendall County law enforcement agencies with a tactical response to critical incidents.

The team trains once a month in various training situations such as defensive tactics and ground control, self-aid/buddy combat wound care and several marksman/weapon training.

Currently, the Minooka Police Department has two members assigned to the Kendall County Special Response Team.



In 2016, the SRT team assisted in 20 High Risk Search Warrants in municipalities within Kendall County.

MAJOR CRIMES TASK FORCE

Detective Ryan Macdonald is assigned to the Will/Grundy Major Crimes Task Force and the Kendall County Major Crimes Task Force. The purpose of the two task forces is to provide the Minooka Police Department the ability to solve major crimes through resource sharing, partnership building, joint cooperative and consistent training, and the application of investigative and enforcement methodology.



GRUNDY COUNTY HONOR GUARD

The Grundy County Honor Guard is made up of Officers and Deputies from Minooka, Morris and the Grundy County Sheriff's Office. **Minooka Sergeant James Sinovich** leads the team. Also representing Minooka is Officers **Ken Briley and Rob Stukel.** The Honor Guards primary function is to remember fallen officers throughout the country and honor the police officer profession.

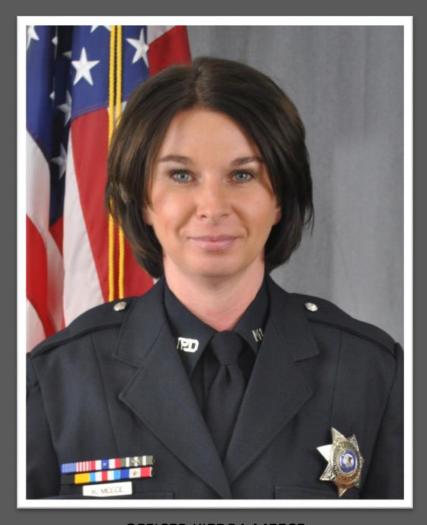


DEPARTMENT RECOGNITION

EMPLOYEE OF THE MONTH



OFFICER OF THE YEAR



OFFICER KIEDRA MEECE

FOR CONSISTANTLY MEETING THE STANDARDS IN THE PATROL AND COMMUNITY POLICING LEVELS. HER HIGH LEVEL OF PERFORMANCE HAS SET THE EXAMPLE FOR OTHERS TO FOLLOW. PATROLMAN MEECE HAS ALSO DISPLAYED A WILLINGNESS TO VOLUNTEER HER TIME AT SPECIAL EVENTS AND TAKE ON ADDITIONAL RESPONSIBILITIES WITHIN THE DEPARTMENT. SHE HAS SHOWN SHE IS A LEADER AMONG HER CO-WORKERS. HER DEDICATION TO DUTY PROFESSIONALISM AND COMMITMENT TO EXCELLENCE REFLECT DISTINCT CREDIT UPON HERSELF, THE MINOOKA POLICE DEPARTMENT AND THE VILLAGE OF MINOOKA.

GET CONNECTED WITH US

Facebook: https://www.facebook.com/pages/Minooka-Police-Department/148667571812350
Online website: www.minooka.com