



# Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

*This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.*

Report Period: From March, 2022 To March, 2023

Permit No. ILR40 0638

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Village of Minooka Mailing Address 1: 121 E. McEvilly Road

Mailing Address 2: \_\_\_\_\_ County: Grundy

City: Minooka State: IL Zip: 60447 Telephone: 815-467-8868

Contact Person: Ryan Anderson Email Address: ryan.anderson@minooka.com  
(Person responsible for Annual Report)

#### Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Village of Minooka Will County  
Kendall County Grundy County

#### THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- |  |                                     |   |                                     |
|--|-------------------------------------|---|-------------------------------------|
| 1. Public Education and Outreach             | <input checked="" type="checkbox"/> | 4. Construction Site Runoff Control       | <input checked="" type="checkbox"/> |
| 2. Public Participation/Involvement          | <input checked="" type="checkbox"/> | 5. Post-Construction Runoff Control       | <input checked="" type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input checked="" type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input checked="" type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.


C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

**Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))**

  
\_\_\_\_\_  
Owner Signature:  
Ryan Anderson  
Printed Name:

\_\_\_\_\_  
Date:  
Supt. of Public Works  
\_\_\_\_\_  
Title:

EMAIL COMPLETED FORM TO: [epa.ms4annualinsp@illinois.gov](mailto:epa.ms4annualinsp@illinois.gov)

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
1021 NORTH GRAND AVENUE EAST  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

# Village of Minooka

NPDES Permit No. ILR40 0638

## Annual Facility Inspection Report Attachment 1

March 2022 to March 2023

May 17, 2023

Content:	Page Number:
Attachment Title Page	1
<b>Item A:</b> Description of Changes to BMPs	2
<b>Item B:</b> Status of compliance with permit conditions and assessment of minimum control measures	2
<b>Item C:</b> Results of information collected and analyzed, monitoring data (if any).	6
<b>Item D:</b> Summary of stormwater activities you plan to undertake during the next reporting cycle (and implementation schedule).	6
<b>Item E:</b> Notice that you are relying on another governmental entity to satisfy some of your permit obligations (if applicable).	6
<b>Item F:</b> List of construction projects that your entity has paid for during the reporting period.	6
Sample Documentation for Minimum Control Measures	7+

Any questions or comments regarding this report shall be directed to either of the following:

Mr. Ryan Anderson, Supt. of Public Works, Village of Minooka  
815-467-8868 or [ryan.anderson@minooka.com](mailto:ryan.anderson@minooka.com)

Mr. Karl F. Newman, PG, Robinson Engineering, Ltd.  
217-530-4084 or [knewman@reltd.com](mailto:knewman@reltd.com)



Village of Minooka, NPDES Permit No. ILR40 0638  
**Annual Facility Inspection Report – Attachment 1**

March 2022 to March 2023

May 17, 2023

**Item A: Description of Changes to BMPs**

There have been no changes in Village BMPs during this cycle.

**Item B: Status of compliance with permit conditions  
and assessment of minimum control measures**

The Village believes that the BMPs completed within the reporting period are appropriate for the permit conditions. The status of each BMP is as follows:

**Public Education and Outreach**

1. **A1: Distributed Paper Material (Newsletter)**

The Village Newsletter is used to communicate information to the public. With each newsletter mailing, approximately 5,500 copies are mailed out to Village residents. Newsletters provide for “fair access” to all in the community.

2. **A4: Community Event**

The Village’s annual Village-wide Cleanup Day was held on April 23, 2022. All residents can participate. The event encourages the public to be participants in keeping their community clean. This BMP is included in the BMP Summary and coincides with BMP B7. Cleanup Days are community-wide and provide a “fair access” means for participation for all residents and business leaders.

3. **A6: Other Public Education (Website and Facebook)**

The Village Website and Facebook are used to post information for Public Works and information about its public services such as garbage collection and recycling, street sweeping, pollution prevention and cleanup days (see enclosed samples). All Village Board and Committee meeting agendas and minutes are also posted on the website. The website and Facebook are both a “fair access” means for communicating with residents and business owners.

**Public Participation and Involvement**

4. **B4: Public Hearing**

The Village will now hold its informational Public Hearing on an annual basis. It is planned to be held during the next reporting cycle.

5. **B7: Other Public Involvement (Cleanup Day)**

This Village goal is to hold at least one Village-wide Cleanup Day through the year. On average, more than 50 people participate in the Cleanup Day and collect numerous 35-gallon bags of refuse from roadside ditches, parks, vacant lots, etc., throughout the Village. The Cleanup Day event was held on April 23, 2022. The event encourages the public to be participants in keeping their community clean. The BMP is included in the BMP Summary and coincides with BMP A4. Within the next reporting cycle, the Cleanup Day will be held in the Spring and will be reported again next cycle.

**Illicit Discharge Detection and Elimination**

6. **C1: Storm Sewer Map Preparation**

The Village has a Storm Sewer Atlas map on which storm sewer information is shown. The original atlas is dated 7/13/10 and continues to undergo further review. The map is updated as new storm sewer is installed, it will continue to be updated with any changes in the future. Essentially, it is up to date.

7. **C2: Regulatory Control Program (Ordinance)**

The Village Sewer Use Ordinance addresses issues related to illicit Discharge. The Village continues to enforce this ordinance and other development ordinances that include soil erosion and sediment control through the plan review process. The Village ordinances are posted on the website.

The Village Board passed an Illicit Discharge and Connection Ordinance at the March 2016 Village Board meeting enacting stricter requirements for enforcement of illicit discharges and connections.

8. **C7: Visual Dry Weather Screening**

The Village last prepared an outfall location aerial photo exhibit in July 2012. The Village attempts to inspect its outfalls and perform its dry weather Outfall Inspections at least once during each reporting cycle.

9. **C10: Other Illicit Discharge Controls (Visual Monitoring Inspections)**

Visual Monitoring Inspections at upstream and downstream locations were performed during this cycle. Since this is now an annual requirement, the BMP has been revised to include annual Monitoring Inspections at upstream and downstream locations within the Village. The goal is to continue to conduct these inspections in the future. As part of the Village's aquatic weed control program, the Village contracted with Premier Ponds of Illinois to perform testing of several ponds within the Village.

**Construction Site Runoff Control**

10. **D1: Regulatory Control Program (Ordinance)**

The Village Ordinance Title 4 (Building Regulations) - Chapter 9 (Soil Erosion and Sediment Control) regulates soil erosion and sediment control in runoff from construction sites. The

Village continues to enforce this ordinance and other development ordinances through the plan review process. The Village ordinances are posted on the website.

**11. D2: Erosion and Sediment Control BMPs**

Erosion and Sediment Control BMPs are required under the current ordinance. These requirements are enforced through the plan review process.

**12. D4: Site Plan Review Procedures**

Development projects are reviewed under local County ordinances by Village Staff and/or engineering consultants, especially regarding stormwater and erosion and sediment control measures. Projects over one acre are required to obtain a Notice of Intent prior to construction. A SWPPP is required with plan sets. A copy of the written Site Plan Review Process is available upon request.

**13. D6: Site Inspection/Enforcement Procedures**

Weekly inspection reports are required from developers of active projects. Periodic or surprise audit inspections are conducted by the Village or its consultant as needed.

**Post-Construction Runoff Control**

**14. E2: Regulatory Control Program (Ordinance)**

The Village ordinance Title 4 (Building Regulations) - Chapter 9 (Soil Erosion and Sediment Control) regulates soil erosion and sediment control in runoff from construction sites. The Village continues to enforce this ordinance and other development ordinances through the plan review process. The Village ordinances are posted on the website.

**15. E3: Long Term O&M Procedures**

These are required and reviewed where applicable during the site plan review process.

**16. E4: Pre-Construction Review of BMP Designs**

The ordinance requirements are enforced during the site plan review stage of a development. The site plan reviews include a review of the BMP designs.

**17. E5: Site Inspections During Construction**

Weekly inspection reports are required from developers of active projects. Periodic or surprise audit inspections are conducted by the Village or its consultant as needed.

**18. E6: Post-Construction Inspections**

Stormwater management systems are inspected during the year depending on staff availability. Inspected storm sewers and structures that are found to need maintenance are cleaned, vacuumed, or jetted as needed. Several event forms are enclosed illustrating a sampling of the inspections and work performed throughout the year.

## Pollution Prevention and Good Housekeeping

### 19. F1: Employee Training Program

The goal is to conduct at least one training session per reporting cycle. The Public Works staff typically discusses proper procedures for disposal of oil, salt storage and spreading, and snow-plowing. No training beyond that which is typical was conducted during this cycle. Village Staff participated in Lower DuPage River Watershed Coalition Activities and Workshops. Village Staff attended 2022 Virtual Deicing Workshop presented by the Salt Smart Collaborative, 2023 MS4 training provided by REL and in-house IDDE and pollution prevention training during this reporting cycle. Documentation is attached.

### 20. F2: The Inspection and Maintenance Program

Routine maintenance of Village streets, storm sewer, ditches, creeks and stormwater facilities is part of the Public Works responsibilities. This includes sweeping, vacuuming, jetting, repair, and debris, branch and leaf collection. The Village also has a Mosquito Control Program, tree maintenance and removal, snow removal and ice control, and yard waste services.

- a. Street-sweeping is performed regularly via contracted arrangements. For example, materials and decaying leaves were picked up from along 120 miles of Village streets. Copies of sweeping Invoices are attached.
- b. Catch Basins are regularly inspected and cleaned as needed during the reporting period.
- c. Storm Sewers were inspected and cleaned or jetted on an as needed and irregular basis during the reporting cycle.
- d. Detention Pond Maintenance is performed as needed throughout the cycle.
- e. Maintenance Yard is kept as clean and tidy as possible with current staffing.

### 21. F3: Municipal Operations Storm Water Control

The Municipal Operations Program for Storm Water Control is ongoing. The Village does cleaning and removal of debris in ditches, creeks, and detention basins on an as needed basis.

By Proclamation, the Village endorsed the Greenest Region Compact 2 proposed by the Metropolitan Mayors Caucus which will guide coordinated efforts toward enhanced quality of life for residents, protection and stewardship of the environment and sustainable economic vitality.

### 22. F4: Municipal Operations Waste Disposal

Maintenance Records and Logs are kept for routine maintenance of Village vehicles and equipment. All fluid changes are performed by outside contractors and fluid disposal is included in their contract. Any waste oils from minor onsite activities are collected and put into waste oil containers only. Disposal of collected materials was not required in this reporting period.

**23. F5: Flood Management/Assessment Guidelines**

The Village Ordinance includes Title 4 (Building Regulations) – Chapter 7 (Flood Hazard Areas) which enforces floodplain and flood hazard regulations for any development in or near to floodplains. The Village continues to enforce this ordinance and other development ordinances through the plan review process. The Village ordinances are posted on the website.

**Item C:** Results of information collected and analyzed, monitoring data (if any).

One illicit discharge or incident of non-compliance was identified during the reporting cycle. The property owner was contacted to correct the observed deficiencies and the Village is monitoring the involved property in order to prevent the discharge of pollutants to the stormwater system.

No chemical samples were taken.

**Item D:** Summary of stormwater activities you plan to undertake during the next reporting cycle (and implementation schedule).

See the attached Summary that is numbered to correspond with the original Notice of Intent.

**Item E:** Notice that you are relying on another governmental entity to satisfy some of your permit obligations (if applicable).

The Village relies on Will County for its residential recycling program for electronic waste. The Village does not rely on any other government entity to satisfy NPDES permit obligations at this time.

**Item F:** List of construction projects that your entity has paid for during the reporting period.

The following is a list of contracts that the Village let and constructed during this reporting period:

- 2022 MFT Roadway Project
- 2022 Sidewalk Replacement Project
- 2022 Deerpath Drive Creek Erosion Control Project
- 2022 Rio POCO Avenue Creek Erosion Control Project

Sample Documentation for Minimum Control Measures

The remaining sheets in this report include some available documentation for various Best Management Practices discussed under Item B.

**VILLAGE OF MINOOKA**

**SUMMARY AND SCHEDULE OF PROPOSED BEST MANAGEMENT PRACTICES**

MINIMUM CONTROL MEASURE		PREVIOUSLY COMPLETED	MAR-19	MAR-20	MAR-21	MAR-22	MAR-23	MAR-24
<b>A. Public Education and Outreach on Stormwater Impacts</b>								
A1	Literature Distribution (brochure, newsletter)	X	X	X	X	X	X	R
A4	Community Event (Cleanup day)	X	X	D	D	D	X	R
A6	Other Public Education (website)	X	X	X	X	X	X	R
<b>B. Public Involvement/ Participation</b>								
B4	Public Hearing	X	D	D	D	D	D	R
B7	Other Public Involvement (Cleanup day)	X	D	D	D	D	X	R
<b>C. Illicit Discharge Detection and Elimination</b>								
C1	Storm Sewer Map Assessment	X						
	Storm Sewer Map Preparation	X						
	Field Identification of Outfalls	X						
	Storm Sewer Map Update Program	X	X	X	X	X	X	R
C2	Regulatory Control Program	X						
	- Sewer Use Ordinance - Ord 1986-1	X	X	X	X	X	X	R
C7	Visual Dry Weather Screening Program	X	D	X	X	X	X	R
C10	Other Illicit Discharge Controls (Monitoring)		X	X	X	X	X	R
<b>D. Construction Site Storm Water Runoff Control</b>								
D1	Regulatory Control Program	X	X	X	X	X	X	R
	- Review of Current Ordinances	X						
	- Draft of Proposed Ordinance	X						
	- Board Review of Proposed Ordinance	X						
	- Public Hearing on Proposed Ordinance	X						
	- Adopt Ordinance - Chapter 9	X						
	- Enforcement Ongoing	X	X	X	X	X	X	R
D2	Erosion and Sediment Control BMP's	X	X	X	X	X	X	R
D4	Site Plan Review Procedures	X	X	X	X	X	X	R
D6	Site Inspection/Enforcement Procedures	X	X	X	X	X	X	R
<b>E. Post-Construction Storm Water Management</b>								
E2	Regulatory Control Program	X	X	X	X	X	X	R
	- Review of Current Ordinances	X						
	- Draft of Proposed Ordinance	X						
	- Board Review of Proposed Ordinance	X						
	- Public Hearing on Proposed Ordinance	X						
	- Adopt Ordinance - Chapter 9	X						
	- Enforcement Ongoing	X	X	X	X	X	X	R
E3	Long Term O&M Procedures	X	X	X	X	X	X	R
E4	Pre-Construction Review of BMP Designs	X	X	X	X	X	X	R
E5	Site Inspections During Construction	X	X	X	X	X	X	R
E6	Post-Construction Inspections	X	X	X	X	X	X	R
<b>F. Pollution Prevention/Good Housekeeping</b>								
F1	Employee Training Program	X	X	X	X	X	X	R
F2	Inspection & Maintenance Program	X	X	X	X	X	X	R
F3 & F4	Municipal Operations for Stormwater Control and Waste Disposal	X	X	X	X	X	X	R
	- Audit existing BMP's	X						
	- Audit problem areas	X						
	- Plan new BMP's and Procedures	X						
	- Implement Program	X	X	X	X	X	X	R
F5	Flood Management/Assess Guidelines - Chap 7	X	X	X	X	X	X	R

A = Future Required/Planned Annual Activity  
R = Future One-time Required/Planned Activity  
D = Deferred Activity

X = Completed Activity



Established 1869

# The Village of Minooka

[www.minooka.com](http://www.minooka.com)



*Have a Safe & Happy  
4th of July!*

**Village offices will be closed on Monday  
in observance of Independence Day.**

## INSIDE FEATURES

*New Emergency Notification  
System* Page 3

*Summer Reading Starts!* Page 4

*Storm Water Management* Page 6

Issue 56  
July - August 2022



To Serve You Better  
**Welcome to  
Your Newsletter**



***From the President's Desk***

Hiya Folks!

We made it till the middle of the year, how about it! Through snow, sleet, late frost, rain and some very warm (hot) weather. Summerfest is a memory, looks like this is not the Cubs' year, and I hope the fish are bitin' for you! We have festivals, reunions, picnics, and holidays to look forward to. Have you had your first home grown tomato yet? Me neither, but soon. Thanks for your support to the Village. Enjoy these next months and don't forget the sunscreen!

Respectfully,  
**Ric Offerman**, *Village President*

***The Village Administrator***

**Dan Duffy**, *Village Administrator*



**A special thanks to all the volunteers that showed up for our 2022 Village Wide Cleanup Day!** Sponsored by our friends at Grainger, whom supplied all the gloves and garbage bags, the Village would like to thank the many Grainger employees that come out! Many thanks as well to all the Minooka families and residents that came out in support on April 23! Watch for next year's clean up day, as we try and host one each April!



WANT TO KNOW WHAT'S GOING ON?

 **CALL**
 **EMAIL**
 **TEXT**
 **APP**

Sign up for the Village's **NEW** Emergency Notification System

[www.Minooka.com](http://www.Minooka.com)

Powered By:



The Village is switching over to Everbridge! This new emergency notification system will forward 911 notifications (tornado alerts, major storms, etc.) as well as local utility closures, road work and basic community announcements to individuals that sign up. Please go to our website [www.Minooka.com](http://www.Minooka.com) and click on the picture! Registration is easy!



Families of Faith Church  
 24466 W Eames Street, Channahon  
 July 25th - July 29th  
 6 PM - 8:30 PM

Say "YES" to Our All Ages VBS!

Spark imagination and kick creativity into high gear at Spark Studios VBS. *Kids and parents* will learn God's creativity didn't stop in Genesis. They will see the beautiful truth that they are God's workmanship as they learn to use their talents to bring glory to Him.

SCAN TO REGISTER



Grundy County Land Use Department  
**TIRE RECYCLING EVENT**  
 Thursday through Saturday, July 14-16th, 2022  
 Olson Recycling  
 354 W. Jackson Street (W. Rte. 6) , Seneca, IL  
 8-4:00 PM Thursday-Friday; 9-Noon Saturday




The Grundy County Land Use Department is pleased to provide to Grundy County residents our annual Tire Recycling Event.

We do ask the following:

- Limited to 10 tires per vehicle
- No Agricultural, commercial or industrial tires will be accepted.**
- Unload tires and assist in the loading of the tires you bring.
- All tires shall be **off of the rims and clean.**

Rubber from the tires will be recycled by K & S Tire Recycling, Inc of Chicago Heights and will be repurposed for:

- Crumb rubber for playground, and synthetic turf
- Lightweight fill for road embankments
- Agricultural applications for animal mats
- Asphalt additive for road pavement




Special thanks to our Sponsors:  
 Jeff Olson; Olson's Recycling Center, K&S Tire Recycling, Inc, and the Grundy County Land Use Committee

**THANK YOU GRUNDY COUNTY RESIDENTS FOR LOVING YOUR EARTH AND RECYCLING!**

Any questions please feel free to contact either Cheryl Wardell or Heidi Miller at (815) 941-3228; [cwardell@grundyco.org](mailto:cwardell@grundyco.org) or (815) 941-3229; [hmiller@grundyco.org](mailto:hmiller@grundyco.org)

Grundy County Land Use Department  
**Shredding Event**  
 Wednesday July 13 2022  
 10:00 AM to Noon

310 East DuPont Road, Morris  
 Parking lot north of the Grundy County Animal Control Building  
 Animal Control Building off of Lynn Road

**2 Boxes Limit Please ; No plastics or Metals**


- Save on time of shredding them yourself
- Save the cost of a shredder
- Recycle - 33% of all municipal waste is paper
- Paper is the most recoverable waste product.
- Reduce tree removal—SAVE TREES



- Paper is dumped into shredding device that is part of a box truck.
- Documents are shredded!
- Shredded paper is weighed and recycled!
- Grundy County residents give back to the earth!

Sponsors: Land Use Department and the Grundy County Board

Questions; please call (815) 941-3228





## STORM WATER MANAGEMENT

The Village of Minooka has a Municipal Separate Storm Sewer System and follows the National Pollutant Discharge Elimination System NPDES guidelines.

Did you realize that the Village has over 2,500 storm water catch basin and inlets within the Village limits that collect water from streets, parking lots, ditches, yards, roofs, etc. The storm sewer pipes convey all the water from the inlets and catch basins and then discharge it to detention ponds, creeks, streams, and rivers. Illicit dumping or discharges to areas adjacent to each catch basin or inlet create problems beyond ones belief.

### Public Works Control Measures

- Public Education and Outreach
- Public Participation and Involvement
- Illicit Discharge Detection and Elimination
- Enforcing Construction Site Runoff Control
- Enforcing Post-Construction Runoff Control
- Pollution Prevention and Good Housekeeping for Municipal Operations

### Resident Control Measures

Just walk through your neighborhood and take a look around and see what is taking place that may have a positive or negative impact to the storm water watershed.

#### ***Here are some of the negatives you may have observed:***

- Homeowners discharging grass or raking leaves or other organic materials into the street that will ultimately end up in the curb catch basins and then into storm sewers ultimately into detention basins and receiving streams. This creates large amounts of decomposed materials that have to be removed from catch basin and ultimately result in storm sewer pipes becoming plugged and sedimentation buildup within detention basin. This cost all of us more money for this type of maintenance.
- Concrete truck washing out in the gutter after supplying concrete for a building project.
- Homeowners dumping waste motor oil, antifreeze or paint products into a catch basin.
- Parking vehicles on the street dripping fuel, motor oil, anti-freeze, or other fluids.

#### ***Some positive storm water practices taking place are:***

- Keeping grass clippings in your yard and not on the street by mulching or bagging the clippings that may normally be discharged into the street.
- Collecting used motor oil or paints and bringing them to a recycling center or dispose of them in a proper manner.
- Collect rain water from your home's downspouts in a rain barrel and use it to water your plants.
- Fertilize and herbicides for your lawn by following labels on products used and not using them in areas that may run directly into bodies of water.
- Not watering your lawn excessively creating runoff into streets.
- Plant vegetation in a manner slowing water runoff during heavy rainfall.
- Adopting roadside ditches and pick up refuse that has been thrown from vehicles or has blown in from who knows where, this is a good community service project for different originations.
- Pick up animal waste from your pet and dispose of properly.

If anything is noticed to be a negative effect on the storm water watershed please contact Public Works at 815-467-8868.

*Let's keep our environment healthy.*



121 E. McEVILLY ROAD  
MINOOKA, ILLINOIS 60447

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ECRWSS

\*\*\*\*\*ECRWSSSEDDM\*\*\*\*\*

POSTAL CUSTOMER



This newsletter is printed on recycled paper using soybean ink.

This newsletter is being delivered to you as a postal patron of zip code 60447. Although much of the information included in this publication may be of interest, some of it directly affects only those who live inside the corporate limits of the Village of Minooka.

## VILLAGE INFORMATION

The Village of Minooka encourages all residents to visit and participate in the Village Board and Committee meetings. Regular meetings of the Village Board are held the 4th Tuesday of each month. They are scheduled to begin at 6:30 p.m. at the Village Hall. Committee of the Whole meetings also take place at the Village Hall on the Wednesday before the Village Board Meeting. To verify a meeting date, please call the Village Hall at (815) 467-2151.

### Village President

Ric Offerman (815) 258-5270

### Village Trustees

Terry Houchens (815) 467-4605

Dennis Martin (815) 693-6596

Dick Parrish (815) 531-5337

Barry Thompson (815) 353-9188

Gabriela Martinez (815) 216-7000

Robin White (815) 671-6008

### Village Administrator

Dan Duffy (815) 467-2151

### Speak out! Suggestions! Volunteer!

Communicate with Minooka elected officials and administrators. Your advice, suggestions, volunteering, questions and opinions are appreciated and will receive a response. Please complete this form, detach, and return to: Village Administrator, Village of Minooka, 121 E. McEvilly, Minooka, IL 60447.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Established 1869

The Village of  
**Minooka**

[www.minooka.com](http://www.minooka.com)

HAPPY  
*New Year*  
2023

INSIDE  
FEATURES

*New Business Spotlight* Pg. 2

*Events Around Town* Pg. 3

*Public Works* Pg. 5

Issue 59  
January - February 2023

## The change of seasons is upon us. Please read this useful information regarding snow removal and ice control.

### Snow Plowing Policies:

All streets and alleys are plowed within eight hours or less of a snowfall. The main streets are the first plowed, followed by salting intersections, and hills. Secondary streets are always plowed, followed by salting at a lesser application rate. This is all dependent on weather conditions.

### Parking Restrictions:

Residents are reminded that the Village has an ordinance requiring all vehicles to be parked off the street during and immediately following a snowfall of 2-inches or more. Any vehicle in violation of this ordinance shall be ticketed and towed at the owner's expense by the police department.

### Portable Basketball Standards:

Please remove any of the portable basketball standards that are left curbside or sometimes even on the street. Basketball backboards and hoops often protrude into the traffic lanes and have caused damages to snow plow trucks or other large vehicles that need to follow the curb line.

### Depositing Snow in Roadways:

Residents clearing their own drives should avoid blowing or pushing snow into the streets. This creates a traffic hazard to motorists who may be unable to distinguish between freshly piled snow and the roadway potentially may cause an accident.

### Mailbox Damage Prevention:

Please make sure your mailbox is secured to the post and in good condition. We receive a few calls during the winter about damaged mailboxes due to snow plowing operations. The force of the snow discharged off the plow creates a wave of snow that may knock mailboxes over if they have weak post or are not fastened properly to the post.

### Child Safety:

Discourage your children from playing in piles of snow that may exist along the roadways or parkways, especially near driveway entrances.

### Private Drives:

Subdivision residents living on private streets should be aware that the homeowners associations may be responsible for snow removal for all private streets and driveways.

### Public Works Crew

Our priority is to clear the streets in a timely manner, providing the emergency response vehicles access to each residence and each building. Next we focus on clearing the streets for the residents providing a way to get to school, work, etc. Please help out by reviewing this list of reminders to help us make this winter a safe one.

## I-80 Rebuild and Renewal Underway

The work to rebuild sixteen miles of I-80 in Will and Grundy Counties has begun and includes:

- The **\$1.2 billion project** includes the **extension of Houbolt Road** across the Des Plaines River, rehabilitation or replacement of over **thirty bridges** including the **I-80 Des Plaines River bridges**, as well as interchange and mainline reconstructions.
- The project will proceed in phases, with Minooka and Grundy County's section of the roadway slated for work in 2023. The rebuild is planned to be **completed by 2028**.

Visit [www.i-80will.com](http://www.i-80will.com) or IDOT for more information.



## BUILDING DEPARTMENT

### 2015 International Fire Code 505.1 – Address Identification

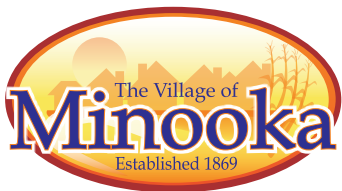
It is important to have a visible address on your home or business to ensure that Police/Fire/Ambulance services can quickly come to aid in an emergency. International Fire Code 505.1 requires all new and existing buildings to display address identification.

For more information, please call the Village of Minooka Building Department at 815-467-2151.

### The identification must:

- Be legible.
- Be placed in a position visible from the street/road fronting the property.
- Contrast with their background.
- Shall be Arabic numbers or alphabetical letters, numbers shall not be spelled out.
- Shall not be less than four (4) inches high.





121 E. McEVILLY ROAD  
MINOOKA, ILLINOIS 60447

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Permit #5

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POSTAL CUSTOMER



This newsletter is printed on recycled paper using soybean ink.

This newsletter is being delivered to you as a postal patron of zip code 60447. Although much of the information included in this publication may be of interest, some of it directly affects only those who live inside the corporate limits of the Village of Minooka.

## VILLAGE INFORMATION

The Village of Minooka encourages all residents to visit and participate in the Village Board and Committee meetings. Regular meetings of the Village Board are held the 4th Tuesday of each month. They are scheduled to begin at 6:30 p.m. at the Village Hall. Committee of the Whole meetings also take place at the Village Hall on the Wednesday before the Village Board Meeting. To verify a meeting date, please call the Village Hall at (815) 467-2151.

### Village President

Ric Offerman (815) 258-5270

### Village Administrator

Dan Duffy (815) 467-2151

### Village Trustees

Terry Houchens (815) 467-4605	Barry Thompson (815) 353-9188
Dennis Martin (815) 693-6596	Gabriela Martinez (815) 216-7000
Dick Parrish (815) 531-5337	Robin White (815) 671-6008

### *Speak out! Suggestions! Volunteer!*

Communicate with Minooka elected officials and administrators. Your advice, suggestions, volunteering, questions and opinions are appreciated and will receive a response. Please complete this form, detach, and return to: Village Administrator, Village of Minooka, 121 E. McEvilly, Minooka, IL 60447.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Comment: \_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**WANT TO KNOW WHAT'S GOING ON?**



**SIGN UP AT**

[www.Minooka.com](http://www.Minooka.com)







Village of Minooka, IL

April 29, 2022 · 🌐



## **UNLIMITED GARBAGE PICKUP**

**Monday, May 16<sup>th</sup> - Friday, May 20<sup>th</sup>**

The Village of Minooka has partnered with NuWay Disposal to offer a once-yearly unlimited garbage pickup!

**All garbage must be at the curb by 5:00 AM on your normal pickup day *only*!**

- > Additional refuse must be bagged or placed in a can not exceeding 32 gallons or 50 lbs.
- > Loose items such as carpet should be bundled with twine, no more than 4 ft. in length.
- > Place extra items atleast 2 ft from the garbage/recycling totes. Do not place items between the tote and the curb.
- > Up to 4 automobile tires, without rims, will be accepted.
- > Up to 2 white goods (refrigerator, washer, dryer, ect.) will be accepted
- > Hazardous materials (batteries, gasoline, motor oil, ect.) will NOT be accepted.
- > Electronics (television, computers, cell phones, ect.) will NOT be accepted.
- > Construction material will NOT be accepted





Village of Minooka, IL

November 23, 2022 · 🌐

**Village street sweeping is  
happening 11/28/22-12/2/22.  
Please avoid street parking  
7am to 4pm on these days.**



9



2

18



Grundy County Land Use Department  
**TIRE RECYCLING EVENT**  
 Thursday through Saturday, July 14-16th, 2022  
 Olson Recycling  
 354 W. Jackson Street (W. Rte. 6) , Seneca, IL  
 8-4:00 PM Thursday-Friday; 9-Noon Saturday



The Grundy County Land Use Department is pleased to provide to Grundy County residents our annual Tire Recycling Event.

We do ask the following:

- Limited to 10 tires per vehicle
- **No Agricultural, commercial or industrial tires will be accepted.**
- Unload tires and assist in the loading of the tires you bring.
- All tires shall be **off of the rims and clean.**

Rubber from the tires will be recycled by K & S Tire Recycling, Inc of Chicago Heights and will be repurposed for:

- Crumb rubber for playground, and synthetic turf
- Lightweight fill for road embankments
- Agricultural applications for animal mats
- Asphalt additive for road pavement



Special thanks to our Sponsors:  
 Jeff Olson; Olson's Recycling Center, K&S Tire Recycling, Inc,  
 and the Grundy County Land Use Committee

THANK YOU GRUNDY COUNTY RESIDENTS  
 FOR LOVING YOUR EARTH AND RECYCLING!

Any questions please feel free to contact either Cheryl Wardell or Heidi Miller at  
 (815) 941-3228; cwardell@grundyco.org or (815) 941-3229; hmiller@grundyco.org





Village of Minooka, IL · Follow

March 7 · 🌐



Prevent Stormwater Pollution

# A properly maintained car protects the environment.

Fix vehicle leaks right away to protect clean water in rivers, streams, and lakes!

The next rainfall washes leaked oil, coolant, and other chemicals on pavement into storm drains.



👍 2

1 share

👍 Like

💬 Comment

➦ Share



18154672151

(<https://minooka.com>)

Ric Offerman, *Village President*

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- Documents (<https://www.minooka.com/documents/>)
- Village Ordinances (<https://www.minooka.com/ordinances/>)
- Contact Officials Directory (<https://minooka.com/gov/5154672151/officials-directory/>)
- Construction Standards (<https://minooka.com/departments/works/construction-standards/>)

## GARBAGE/RECYCLING INFORMATION

The Village of Minooka is partnered with NuWay Disposal to provide garbage, recycling, and yard waste services. Click the links below for more information regarding waste disposal:

- Garbage Program (<https://minooka.com/documents/garbage-recycling-info-2022-2023/>)
- Recycling Information (<https://www.minooka.com/documents/recycling-information/>)
- Yard Waste Information (<https://minooka.com/residents/yard-waste-information/>)

Holiday Schedules (<https://mydisposal.com/residential/schedules>) – There are six holidays each year that may affect your pick up: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas. If your pick up falls on or after one of these holidays, your pick up will be delayed one day for that week only. If the holiday falls on a Sunday, it will be observed that Monday.

Payment can be made at the Village Hall, by mail, or online at [minooka.com](https://www.minooka.com) (<https://www.minooka.com>) using the PSN UTILITY PAYMENTS option, which can be found on the homepage.

-The Village of Minooka offers a Direct Debit payment option, which will automatically debit the utility payment from the resident’s checking account on the payment due date. The Direct Debit form can be found here: Direct Debit (<https://www.minooka.com/documents/direct-debit/>)

-The Village of Minooka offers a Senior Discount on the garbage rate of \$2.00/month. The Senior Discount form can be found here: Senior Citizen Refuse Discount (<https://www.minooka.com/documents/senior-citizen-refuse-discount/>)




**UNLIMITED GARBAGE PICKUP**  
**Monday, May 15<sup>th</sup> - Friday, May 19<sup>th</sup>**

The Village of Minooka has partnered with NuWay Disposal to offer an unlimited garbage pickup!

**All garbage must be at the curb by 5:00 AM on your normal pickup day *only*!**

- > Additional refuse must be bagged or placed in a can not exceeding 32 gallons or 50 lbs.
- > Loose items such as carpet should be bundled with twine, no more than 4 ft. in length.
- > Place extra items at least 2 ft from the garbage/recycling totes. Do not place items between the tote and the curb.
- > Up to 4 automobile tires, without rims, will be accepted.
- > Up to 2 white goods (refrigerator, washer, dryer, etc.) will be accepted.
- > Hazardous materials will NOT be accepted.
- > Electronics (television, computers, cell phones, etc.) will NOT be accepted.
- > Construction material will NOT be accepted.

Page 1 / 1




**UNLIMITED GARBAGE PICKUP**  
**Monday, Sept 11<sup>th</sup> - Friday, Sept 15<sup>th</sup>**

The Village of Minooka has partnered with NuWay Disposal to offer an unlimited garbage pickup!

**All garbage must be at the curb by 5:00 AM on your normal pickup day *only*!**

**To ensure the safety of our Disposal Service team, please place all loose debris into large, heavy duty garbage bags.**

- > Additional refuse must be bagged or placed in a can not exceeding 32 gallons or 50 lbs.
- > Loose items such as carpet should be bundled with twine, no more than 4 ft. in length.
- > Place extra items at least 2 ft from the garbage/recycling totes. Do not place items between the tote and the curb.
- > Hazardous materials (batteries, gasoline, motor oil, etc.) will NOT be accepted.
- > Electronics (television, computers, cell phones, etc.) will NOT be accepted.
- > Construction material will NOT be accepted.



Page 1 / 1

## RECYCLING SCHEDULE

In the Village of Minooka, garbage is collected every week, while recycling is collected every other week. To view your recycling schedule, click on your normal garbage collection day below:

Monday ([https://mydisposal.com/wp-content/uploads/2022/11/2023\\_Recycle-Schedule-Minooka-Monday.pdf](https://mydisposal.com/wp-content/uploads/2022/11/2023_Recycle-Schedule-Minooka-Monday.pdf))

Tuesday ([https://mydisposal.com/wp-content/uploads/2022/11/2023\\_Recycle-Schedule-Minooka-Tuesday.pdf](https://mydisposal.com/wp-content/uploads/2022/11/2023_Recycle-Schedule-Minooka-Tuesday.pdf))

Wednesday ([https://mydisposal.com/wp-content/uploads/2022/11/2023\\_Recycle-Schedule-Minooka-Wednesday.pdf](https://mydisposal.com/wp-content/uploads/2022/11/2023_Recycle-Schedule-Minooka-Wednesday.pdf))

Thursday ([https://mydisposal.com/wp-content/uploads/2022/11/2023\\_Recycle-Schedule-Minooka-Thursday.pdf](https://mydisposal.com/wp-content/uploads/2022/11/2023_Recycle-Schedule-Minooka-Thursday.pdf))

Friday ([https://mydisposal.com/wp-content/uploads/2022/11/2023\\_Recycle-Schedule-Minooka-Friday.pdf](https://mydisposal.com/wp-content/uploads/2022/11/2023_Recycle-Schedule-Minooka-Friday.pdf))

## ELECTRONICS RECYCLING

Many electronics contain hazardous material, and are banned from Illinois landfills. Waste haulers are not allowed to accept many electronics in curbside pick up. Homewood Disposal, which is known as NuWay Disposal here in Minooka, offers electronic pick up services for a fee. Visit [mydisposal.com](https://www.mydisposal.com/residential/ewasteform) (<https://www.mydisposal.com/residential/ewasteform>) for more information and to schedule a pickup.

In addition to the services through NuWay, certain counties offer other options for electronic recycling:

- Will County offers a year-round electronic drop-off program. Proof of Will County residency is required, and there are several drop-off sites available. Visit [willcountygreen.com](http://www.willcountygreen.com/greenguide/electronic.aspx) (<http://www.willcountygreen.com/greenguide/electronic.aspx>) for more information.
- Grundy County Land Use periodically holds electronic collection events, as well as paint collection, shredding, and tire recycling events. These are open to residents of Grundy and surrounding counties. Visit [grundyco.org](https://www.grundyco.org/land-use/) (<https://www.grundyco.org/land-use/>) for more information.

## Quick Links

<a href="https://minooka.com/residents/">(https://minooka.com/residents/)</a>
<a href="https://minooka.com/residents/churches/">(https://minooka.com/residents/churches/)</a>
<a href="https://minooka.com/residents/local-service-organizations/">(https://minooka.com/residents/local-service-organizations/)</a>
<a href="https://minooka.com/residents/recycling-cart-program/">(https://minooka.com/residents/recycling-cart-program/)</a>
<a href="https://minooka.com/residents/local-activities/">(https://minooka.com/residents/local-activities/)</a>
<a href="https://minooka.com/residents/find-a-park/">(https://minooka.com/residents/find-a-park/)</a>
<a href="https://minooka.com/residents/preschools-daycares/">(https://minooka.com/residents/preschools-daycares/)</a>
<a href="https://minooka.com/residents/schools/">(https://minooka.com/residents/schools/)</a>
<a href="https://minooka.com/residents/transportation/">(https://minooka.com/residents/transportation/)</a>
<a href="https://minooka.com/residents/yard-waste-information/">(https://minooka.com/residents/yard-waste-information/)</a>





- GovPayNet  
(<https://minooka.com/departments/finance-department/minooka-govpaynet/>)
- PSN Utility Payments  
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- Calendar of Events  
(<https://www.minooka.com/calendar/>)
- Documents  
(<https://www.minooka.com/documents/>)
- Village Ordinances  
(<https://www.minooka.com/ordinances/>)
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(<https://minooka.com/government/officials-directory/>)
- Construction Standards  
(<https://minooka.com/department-works/construction-standards/>)

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- Village Ordinances (https://codelibrary.amlegal.com/codes/minooka/latest/ordinances/)
- Contact Official Codes/Minooka Directory (https://minooka.com/government/codes/minooka-directory/)
- Construction Standards/village-works/construction-standards/ (https://minooka.com/government/works/construction-standards/)

## (https://minooka.com/documents) > Public Works

2023

- Car Maintenance & Preventing Leaks (https://minooka.com/documents/car-maintenance-preventing-leaks/)
- Detention Basin Basics (https://minooka.com/documents/detention-basin-basics/)
- Leaves and Storm Drains (https://minooka.com/documents/leaves-and-storm-drains/)
- Car Washing & Water Pollution (https://minooka.com/documents/car-washing-water-pollution/)
- Lawn Maintenance to protect Rivers & Streams (https://minooka.com/documents/lawn-maintenance-to-protect-rivers-streams/)
- 2020 Annual Stormwater Report (https://minooka.com/documents/2020-annual-stormwater-report/)
- 2022 Annual Stormwater Report (https://minooka.com/documents/2022-annual-stormwater-report/)
- Notice of Intent 2021 (https://minooka.com/documents/notice-of-intent-2021/)
- 2023 CCR (https://minooka.com/documents/2023-ccr/)

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2021
2020
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- Construction Standards/village-works/construction-standards/ (<https://minooka.com/government/codes/minooka/latest/works/construction-standards/>)

## Construction Standards

Construction Standards for Parkway Trees 2019 (<https://www.minooka.com/documents/construction-standards-for-parkway-trees-2019/>)

Construction Standards for Storm Sewer (<https://www.minooka.com/documents/construction-standards-for-storm-sewer/>)

Construction Standards for Soil Erosion and Sediment Control (<https://www.minooka.com/documents/construction-standards-and-specifications-for-soil-erosion-and-sediment-control/>)

Construction Standards for Sanitary Sewer System and Wastewater Pump Station (<https://www.minooka.com/documents/construction-standards-for-sanitary-sewer-system-and-wastewater-pump-stations/>)s

Construction Standards for Water System (<https://www.minooka.com/documents/construction-standards-for-water-system-2/>)

Construction Standards for Underground Utilities (<https://www.minooka.com/documents/construction-standards-for-underground-utilities/>)

Construction Standards for General (<https://www.minooka.com/documents/construction-standards-for-general/>)

Construction Standards for Street Lighting (<https://www.minooka.com/documents/const-standards-street-lighting/>)

Construction Standards for Transportation and Signs (<https://minooka.com/documents/construction-standards-for-transportation-and-signs/>)

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Ryan Anderson, *Public Works Superintendent*

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 [Construction Standards](https://minooka.com/standards/village-standards/) (https://minooka.com/standards/village-standards/)

## REPORT A PROBLEM

**The Village of Minooka now has an online portal (<https://citizenportal.dudesolutions.com/VillageOfMinooka>) to report any concerns. Whether it's a street light, pothole, or a damaged street sign, the portal will help Public Works respond faster.**

The portal is available immediately and is free-of -charge.

Follow these simple steps to get started:

- Go to the portal website (<https://citizenportal.dudesolutions.com/VillageOfMinooka>).
- Create an account by entering your email, name, phone number, and password.
- Enter the location of the problem by clicking on the map or entering the address.
- Now select 'Create Work Request'.
- From the drop-down menu, select a concern.
- Add any important information or pictures.
- Click submit work request.

For help with the online portal click here

(<https://help.dudesolutions.com/Content/Documentation/Maintenance/Asset%20Essentials%20Gov/User%20Roles/Citizen/Citizen-Portal.htm>).

*For immediate assistance please call the Public Works Department at 815-467-8868 or email [publicworks@minooka.com](mailto:publicworks@minooka.com). For emergency assistance after hours (water main break, missing stop sign, etc.) please call 815-467-2161.*

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**Sabrina Soloy**

---

**From:** Lower DuPage & Lower Des Plaines Watershed Groups <jhammer@theconservationfoundation.org>  
**Sent:** Wednesday, August 24, 2022 3:48 PM  
**To:** Public Works  
**Subject:** Winter Deicing Workshops for Public Roads and Parking Lots & Sidewalks



Registration is now open for the Virtual Winter Deicing Workshops hosted by partners in the Salt Smart Collaborative. We are offering four Public Roads dates and two Parking Lots & Sidewalks dates. Registration is \$50 per day - only one needed per day per organization. Your webinar link can be shared across your organization. All registration is through [www.SaltSmart.org/workshops](http://www.SaltSmart.org/workshops)

The poster features a background image of yellow snowplows on a snowy road. A blue banner in the top left corner says "VIRTUAL WORKSHOPS". Below the image, it says "Registration is open at SaltSmart.org/workshops" and includes the Salt Smart Collaborative logo. The main title is "2022 Virtual Deicing Workshops". It lists two categories: "Public Roads" with dates September 27, October 5, October 6, and October 12 (8 am-12 pm); and "Parking Lots &amp; Sidewalks" with dates September 29 and October 11 (8 am-12 pm). A red banner states "\$50 REGISTRATION FEE PER DATE &amp; SHARE WITH ALL YOUR STAFF". The "Hosted by:" section includes logos for DuPage Basin South Creek Watershed, DuPage County, Chicago Area Waterways, Lake County, and Lake County Division of Transportation. The "Outreach Sponsors:" section includes logos for DuPage Basin Watershed Workgroup, DuPage County, and Clean Water Kane.

[Winter Deicing Workshop Registration Link](#)

**Public Roads**  
8am-12pm  
Tuesday September 27, 2022  
Wednesday October 5, 2022

Thursday October 6, 2022  
Wednesday October 12, 2022

**Parking Lots & Sidewalks**

8am-12pm

Thursday September 29, 2022  
Tuesday October 11, 2022

**Who Should Attend?**

- Municipal public works staff
- Park District maintenance staff
- School District grounds crew
- Private Winter Maintenance Companies
- Anyone responsible for winter maintenance activities



Registration can be found at [www.saltsmart.org/workshops](http://www.saltsmart.org/workshops). Registration is \$50 per workshop link. Register once per workshop and share link with all your staff.

All communities that are members of the Lower DuPage or the Lower Des Plaines watershed groups are expected to send staff to these workshops as a means of meeting MS4 permit requirements and in some cases NPDES wastewater permit requirements.

## Outreach Materials Available

The Lower DuPage River Watershed Coalition and the Lower Des Plaines Watershed Group are continuing to create outreach materials in multiple formats to help communities communicate with residents. Past materials are available at [SaltSmart.org](http://SaltSmart.org)



**SEEING STRIPES?**

This technique is called **Anti-icing**.

Applying a salt brine **before** a storm prevents snow from sticking to the pavement, making clean-up much faster.



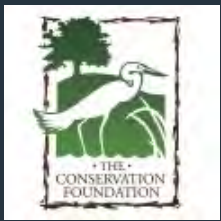

Do you have outreach needs? Ideas for blog posts or challenges with particular audiences? Or do you have something cool that you have created and want to share? Please contact [Lea Rodbarry](#) at The Conservation Foundation and help us help you.

[Learn More](#)

# Salt Smart. Save More.

Together we can use the right amount of salt to keep roads safe and reduce our impact on the environment.

[Visit saltsmart.org](http://saltsmart.org)



The Salt Smart Collaborative  
 is coordinated by The Conservation Foundation  
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