



PUBLIC WORKS

Request for Proposal

Minooka Public Works
121 East McEvilly Road, Minooka, IL 60447
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DATE: SEPTEMBER 9, 2026
R.F.P.# 010-001

TO Whom it May Concern

JOB Water Storage Tank Asset
Management

The Village is seeking proposals for Professional Services for Water Storage Tank Asset Management.

Scope of Services:

The Village is seeking proposals from qualified contractors to provide professional services to provide potable water storage tank asset management programs and related water quality management services to assist with maintaining water quality within the Village's distribution system. The professional services are to include, but are not limited to: (1) a custom designed water storage tank asset management program, and (2) a custom designed water storage tank chemical cleaning program. The Village intends to maintain their water storage tanks under a comprehensive full-service asset management program. The Village intends to develop an ongoing collaborative partnership with the professional services provider so as to continually explore ways of improving upon this approach to water storage tank asset management in terms of cost-effectiveness and post-treatment water quality management tools. Below are capacities and locations of the three (3) elevated storage tanks.

Tower #3 – 500,000 gallons; 608 Twin Rail Dr, Minooka, IL

Tower #4 – 500,000 gallons; 1100 Wildey Rd, Minooka, IL

Tower #5 – 750,000 gallons; 1310 S Ridge Rd, Minooka, IL

Qualifications:

The Village of Minooka will evaluate each respondent's proposal and qualifications. The Village of Minooka desires to develop an ongoing collaborative partnership with the professional service provider to continually explore ways to manage the water storage tank assets in the most effective manner and manage the risks of maintaining water quality within their distribution system.

The Village intends to evaluate proposals based on overall value, including qualifications, experience, scope of services offered, responsiveness, long-term asset management approach, water quality benefits, and service capabilities. The Village reserves the right to select the proposal it determines to be in the best overall interest of the Village and is not obligated to select the lowest-cost proposal.

Proposals should clearly identify the services included in the proposed program, as well as any services, or repairs, or costs that are excluded.

Proposals should identify the proposed contract term and describe any renewal, cancellation, or termination provisions.

RFP Submittal Requirements:

Information provided to the Village on qualifications must, at a minimum, include the following:

- An informative narrative report introducing your company.
- The specialized experience and technical competence of the professional service provider with respect to potable water storage tank asset management programs, continuous (active) water storage mixing systems, and chemical cleaning processes for the water storage tank.
- Demonstration of the capacity and capability of the company to perform and provide the work and services requested and to provide ongoing basic necessary maintenance.
- The professional service provider's past record of performance and experience with respect to ability to meet deadlines, typical response time for service or starting of work, quality of work, and quality assurance.
- The proximity and location of the service provider's crews, management and service center.
- References from current and former clients. A list of systems that are currently being maintained by the proposer should be submitted.
- Scope and level of insurance coverage.
- Ability to implement a GASB 34 compliant tank asset management program, along with tank related (post treatment) water quality management services.
- Demonstration of commitment to safety and water quality.
- Must offer a lifetime guarantee on coatings or repaint.
- The professional services provider shall comply with all applicable prevailing wage laws and provisions.

Please submit RFP's by 10:00 AM, November 5th, 2026, to Village Clerk at 121 E McEvilly Road, Minooka, IL 60447.

The Village reserves the right to reject any or all proposals, to waive technicalities in responsive proposals, to postpone opening and consideration of proposals, to advertise for new proposals, and/or to enter into private negotiations, if, in the sole discretion and judgment of the President and Board of Trustees, it determines that the best interests of the Village and its citizens will be promoted thereby. The Village further reserves the right to reject any and all proposals or bids that fail to fully and satisfactorily comply with and respond to this request, if the President and Board of Trustees determine, in their sole discretion and judgment, that the contractor that submitted such proposal and/or bid is not a responsible contractor, or if the best interests of the Village and its citizens would otherwise be served thereby.

The Village requires that all contractors pre-qualify with the Village prior to submitting any proposal in response to this request. Failure by any contractor to file any and all information required for pre-qualification may result in that contractor's proposal being rejected as non-responsive. If, in the opinion of the Village of Minooka, any contractor would not be able to serve the best interests of the Village and its citizens, the Village reserves the right to reject that contractor's proposal as non-responsive.

No contract will be awarded to any contractor if, in the opinion of the President and Board of Trustees, that contractor will not be able to complete the work in a manner that will serve the best interests of the Village and its citizens.

The Village will evaluate respondents based upon qualifications, experience, scope of services, responsiveness, long-term asset management approach, water quality benefits, service capabilities, and other factors the Village determines relevant to the successful performance of the services. The factors are not listed in order of importance and are not assigned predetermined weights. The Village reserves the right to request additional information, conduct interviews, enter negotiations, and select the respondent it determines to be most qualified and in the best overall interest of the Village.

Contractors Insurance Requirements

Certificate of Insurance

Contractor agrees to provide and maintain the below, required minimum coverages, each with insurance endorsements that adds the Village as an additional insured evidencing the minimum insurance coverage and limits set forth below during the term of the contract. The certificate of insurance shall be provided contemporaneously with the contractor's proposal and at any subsequent time when required by the Village in writing. Such policies shall be in force and from companies acceptable, satisfactory, and a minimum rating of A.M. Best Company A- to the Village, and shall be primary and non-contributory without any requirement of prior exhaustion, to afford protection against all claims for damages to public or private property, and injuries to persons, arising out of and during the contract term.

A copy of the certificate and endorsement of insurance shall name the Village of Minooka, its officers, agents, employees, representatives and assigns as additional insured. The policy of insurance shall contain no provisions that invalidate the naming of the Village as additional insured. The insurance coverage and limits set forth below shall be deemed to be minimum coverage and shall not be construed in any way as a limitation on the Contractor's duty to carry adequate insurance or on the Contractor's liability for losses or damages under this contract.

Minimum insurance requirements shall be written for not less than the following, or greater if required by law:

Workman's Compensation:

- | | |
|-------------------------|-----------|
| 1. State: | Statutory |
| 2. Applicable Federal | Statutory |
| 3. Employer's Liability | \$500,000 |

In the case where construction or maintenance work is performed, the Village shall require a waiver of the indemnification obligation limitation on amount or type of damages, compensation, or benefits payable by or for the contractor or sub-contractor under workers' compensation acts, disability benefits act, or other employee benefits act, commonly known as the "Kotecki Cap".

Comprehensive General Liability: This includes Comprehensive Liability; Premises-operations; Independent Contractors' Products and Completed Operations; and Broad Form Property Damage.

Bodily Injury and Property Damage Combined

\$1,000,000	Each Occurrence
\$2,000,000	Annual Aggregate

Comprehensive Automobile Liability:

Bodily Injury and Property Damage Combined

\$1,000,000	Each Person
\$1,000,000	Each Occurrence

Umbrella Excess Liability:

\$5,000,000	Each Occurrence
\$5,000,000	Annual Aggregate

Certificate Holder:

Village of Minooka
121 E. McEvilly Road
Minooka, Illinois 60447

All such insurance must include an endorsement whereby the insurer agrees to notify the Village at least 30 days prior to non-renewal, reduction or cancellation. The contractor shall cease operations if the insurance is cancelled or reduced below the required amount of coverage. All costs of insurance as specified herein will not be paid for separately, but shall be considered as incidental to the contract.