



BUILDING DEPARTMENT GUIDELINES FOR DECK CONSTRUCTION

TO OBTAIN A PERMIT, YOU WILL NEED:

- Completed Building Permit application
- A Plat of Survey showing the structure location and distance from side and rear property lines -A plan of the details and measurements
- A letter from you homeowners association approving the proposed work

REQUIREMENTS FOR RESIDENTIAL:

- Rear yard setbacks shall not be less than five (5)feet, side yard setbacks not more than five (5) feet -Will not cover more than thirty percent (30%) of rear yard
- Minimum guard rail height of thirty-six (36) inches
- Spacing between balusters shall be less than four (4) inches
- No structure of any kind will be allowed in an overland relief route
- Post holes shall be forty-two (42) inches deep

ELECTRICAL, WHEN APPLICABLE:

- No extension cords of any kind will be approved
- A Ground Fault Interrupter receptacle must be in place

INSPECTIONS REQUIRED:

- Notify JULIE at least 2 business days before digging. Call 811 or visit www.illinois1call.com
- Post holes
- Rough framing
- Rough electric (when applicable)
- Final inspection

****Call 815-467-2151 to schedule inspections. 24 hour notice is required****



Village of Minooka
 121 E. McEvilly Road, Minooka, Illinois 60447
 Phone 815-467-2151 Fax 815-467-3599

BUILDING PERMIT APPLICATION

REQUIREMENTS: [1]ONE PLAT OF SURVEY indicating (a)location of all existing structures (b)dimensions of all existing structures (c)distance of all existing and proposed structures from each lot line and adjacent structures [2]ONE COMPLETE SET OF DRAWINGS & SPECIFICATIONS [3]APPROVAL LETTER FROM HOMEOWNERS ASSOCIATION

Every building permit shall expire and become null and void: (a) on the expiration date or (b) if the work authorized by such permit has not been commenced within one hundred eighty (180) days or (c) the work is not completed within one (1) year, unless otherwise extended.

OWNER INFORMATION			
NAME:		PHONE:	
JOBSITE ADDRESS:		LOT #:	EMAIL:
SUBDIVISION:		COUNTY:	
TYPE OF BUILDING:		Single Family	Multi Family
		Townhouse	Commercial
BUILDING:		New	Addition
		Alteration	
PROJECT DESCRIPTION:		TOTAL SQUARE FEET:	CONSTRUCTION COST:
NEW HOMES: Bedrooms: _____ Bathrooms: _____ Basement: _____ Garage: _____ Garage Hand: _____ Model: _____			
CONTRACTOR INFORMATION: All trades & subcontractors MUST be registered by the Village prior to the issuance of this permit. If more than two trades/subcontractors are involved with this project, the Contractor list on the back of this application MUST be completed.			
BUSINESS NAME:		CONTACT PERSON:	
ADDRESS:			
OFFICE PHONE:		CELL:	EMAIL:
<p><i>I hereby certify that I am the owner or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect, the permit or approval may be revoked. I also understand that all work shall be completed in compliance with the Village of Minooka Codes and Ordinances and the statutes of the State of Illinois. I understand that state law requires notification of JULIE at least two (2) business days before any digging project.</i></p>			
_____		_____	
APPLICANT SIGNATURE		DATE	
-----NOTIFY JULIE BEFORE YOU DIG. SIMPLY CALL 811-----			

****OFFICE USE ONLY****			
BUILDING PERMIT FEES	\$ _____	REVIEW AND APPROVED BY: _____	
MISC FEES _____	\$ _____		
MISC FEES _____	\$ _____		
TOTAL PERMIT FEE \$ _____		BUILDING OFFICIAL	DATE

CONTRACTOR INFORMATION

	NAME	ADDRESS/PHONE/EMAIL
Architect/Engineer		
General Contractor		
Excavation		
Concrete		
Carpentry		
Electrical		
Plumbing		
Sewer/Service		
Mechanical		
Roofing		
Masonry		
Drywall		
Sprinkler		
Paving		
Fire Alarm		
Water/Service		
Insulation		
Waterproofing		