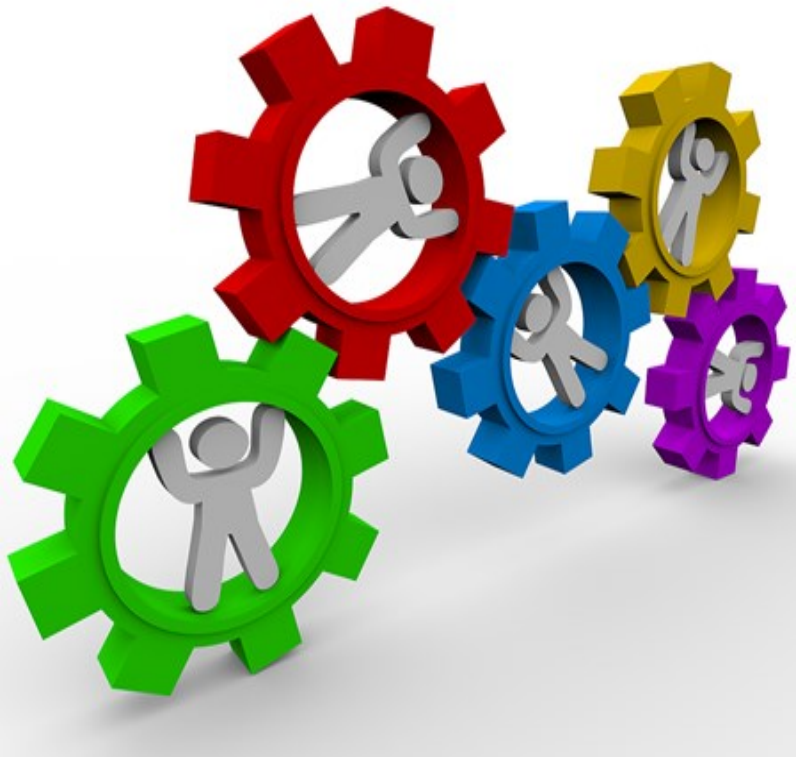

WORKFORCE SUMMIT

September 21, 2016

Join us for a morning of information on your business' greatest asset... your workforce.

Topics will include:

- **Recruiting and Retaining Employees**
  - Interviewing Techniques
  - Personnel Issues
- **Internship / OJT / Incumbent Worker Training**
- **Labor Market Conditions**
  - Labor Laws
  - Payroll Taxes
- **Unemployment/Disability Insurance**

September 21, 2016

7:30 - 9:30 am

Minooka Village Hall
Community Room
121 McEvilly, Minooka, IL

For more information or to reserve your spot contact
Nicole Norris *at:*

815-467-6644 or
nnorris@channahon.org

Presenters include:

Illinois Department of Employment Security

Grundy Workforce Services
GLK Workforce Board

Workforce Services Division of Will County

Refreshments provided by
McDonald's