

Minutes Minooka Board of Trustees  
**Committee of the Whole**  
Wednesday, July 15, 2020

The meeting was called to order by Trustee Houchens at 6:30pm followed by the Pledge of Allegiance. Trustees present: Ric Offerman, Terry Houchens, Dennis Martin and Barry Thompson. Also present: Dan Duffy-Village Administrator, John Harrington-Village Finance Director, Ryan Anderson-Village Public Works Superintendent, Sean Kelly and Paul Pearson-Village Engineers and Justin Meyer-Village Police Chief.

**PUBLIC FORUM**- Trustee Houchens opened up the Public Forum at 6:30p.m. No one spoke. Public Forum closed.

**Executive Session**- Trustee Thompson made a motion to move the executive up on the Agenda due to our attorney being present to discuss Property Acquisition. Trustee Offerman seconded the motion to go into executive session.

Ayes: Martin, Houchens, Thompson, Offerman

Nays: None

Absent: Parrish

Motion carried.

**Return to regular session at 6:59 pm**

Ayes: Martin, Houchens, Thompson, Offerman

Nays: None

Absent: Parrish

**FINANCE ITEM**

**Finance Report**-John Harrington gave an overview. The biggest thing was the revenue for the 3 months. Sales tax went down about \$127,000. Permits are the only revenue item that is over budget. No questions.

**Bills & Transfers**-John gave an overview. No questions.

**Promotion LOC Fees**-Dan Duffy gave an overview. There was a dispute on the time spent on the letter of credit. No questions.

**GASB 67/68 Police Pension Fund Actuary Report** -John gave an overview. Last year's net income was \$499,713. 2020 was -\$33,184. No questions.

**GASB 68 IMRF Actuary Report**-John gave an overview. It is done as a December year end. The market was great as of 12/31/2019. No questions.

**GASB 74/75 Postretirement Health Plan Actuary Report**-John gave an overview. This is required for the audit. We have a liability of \$509,000 compared to \$426,000 last year. We do not pay retiree insurance. No questions.

**Garbage Rate Discussion**-John gave an overview. The Village is merging rates and will have one rate for both totes. There will be updated Ordinance on the Village Board Agenda. No questions.

**COVID Response Fund Grant Update**-John gave an overview. The Village was given a \$10,000 grant for residents who had a utility bill that they had issues paying for. We have \$6,500 left that we have until the end of this month to disburse. No questions.

**NPDES Fees**-Trustee Martin gave an overview. It will be on the Agenda for approval.

### **PUBLIC WORKS ITEMS**

**Superintendents Report**-Trustee Thompson asked if there were any questions. No Questions.

**Engineers Report**- Trustee Thompson asked if there were any questions. No Questions.

**Pay Request #2 (partial) for the 2020 MFT Program**- Trustee Thompson asked if there were any questions. No Questions.

**Risk and Resiliency Assessment-Water System**-Sean Kelly advised they were going to hold off on this as they need to verify emergency response plan. No questions.

**Pay Request #4 (partial) for the WWTP Dewatering Replacement**- Trustee Thompson gave an overview. The work has been done. Equipment is due mid-August. No questions.

**Work order and asset management software**-Ryan Anderson gave an overview. This is software for public works for tracking. The contract can be terminated within 45 days. The committee recommends going forward with this. No questions.

**Sewer backup at 302 San Carlos Road**-Ryan gave an overview. Ryan gave an overview. There was a power outage on June 26, 2020 and the backups failed. Public Works cleaned their basement which is something they have not done but due to COVID, they felt it was necessary. Resident is asking for reimbursement for their water heater. The committee was not in favor. No other questions.

**Change order #1 for the 2020 Sidewalk Saw-Cutting Program**-Ryan gave an overview. They were being completed this week. There are 39 more locations. No questions.

## **ECONOMIC DEVELOPMENT & PUBLIC RELATIONS**

**EDC Report**- No report

## **PARKS & RECREATION ITEMS**

**Parks/Events Schedule**-Terry gave an overview. So far events are being cancelled at this time.

**Aux Sable Springs Update**-Terry gave an overview. No questions.

**Aux Sable Change Order #3 (Lime Stabilization)**-Terry gave an overview. No questions.

**Aux Sable Springs Pay Request #2**-Terry gave an overview. This will be on Tuesday's agenda. No questions.

**Aux Sable Springs Maintenance**-Terry gave an overview. They are exploring different options. There are 31 trees we are looking for the property which will be around \$7000-\$9000.

**Veterans Park Pollinator Garden**-It is now on hold for another year since we are over budget with Aux Sable Springs. No questions.

## **PUBLIC SAFETY ITEMS -**

**Police Chief's Report**- Chief Meyer gave an overview. The new squad car arrived. There were 21 firework complaints this year, only 1 more than last year. No questions.

## **ORDINANCE & BUILDING DEPARTMENT ITEMS**

**Building Officer's Report**-Dan gave an overview. There was not an Ordinance Committee Meeting. Steve and Liz on the Building side have been busy with permits. No questions.

## **VILLAGE PRESIDENT AND STAFF ITEMS**

**Speedway Project-21 inch Holt Project**-Dan gave an overview. They've been working on the draft document on the Annexation. Chris Spesia has the incentive agreement done. Do we want speedway to pay for the easements? Or do we want to pro rate it?

**Arcon Project update**-Dan gave an overview. Nothing has changed as far as the plan. Restaurant A was split off and moved to the north. The coffee company wanted their own building.

**IML Conference Cancelled**-September Conference has been cancelled.

**Updated Events Calendar**-Nothing new.

**Executive Session**-moved to beginning of meeting due to Attorney being present.

Trustee Thompson moved to adjourn, all in favor. Meeting adjourned at 7:45 p.m.